



## **OTTAWA NEW EDINBURGH CLUB**

501 Sir George-Étienne Cartier Parkway

Ottawa, Ontario K1M 2H9

613 746 8540

[www.onec.ca](http://www.onec.ca)

The Ottawa New Edinburgh Club (ONEC) is hiring **three CANSail 1&2 Instructors** for the 2026 season of its Youth Sailing Day Camp. With over a century of history, ONEC is one of the oldest boating clubs in the country. We aim to be the friendliest non-profit, community-based, recreational summer sports club in Ottawa. ONEC encourages fun, fitness, and skills acquisition at all ages. Instructors receive a full 2026 season membership, including access to ONEC's tennis, sailing, paddling, and rowing facilities.

**Duties:** Instructors provide on-land and on-water sailing instruction to camp participants following CANSail2.0 1&2 standards, as well as participating in sport-wide games in the mornings, and assisting with check-in and check-out.

The Ottawa New Edinburgh Club offers a competitive salary within the range of \$18.50 to \$22.00 hourly, depending on the demands and seniority of the position.

**Employment period and hours:** The camp runs 40 hours a week, Monday to Friday, from July 6<sup>th</sup> to August 28<sup>th</sup>. Planning, preparation and training for the camp will take place in the week of June 29<sup>th</sup>-July 3<sup>rd</sup>. There may be opportunities for additional part-time work in the evenings from May 4<sup>th</sup> to June 27<sup>th</sup>, supporting the training program for adult club members.

### **Required qualifications:**

- Sail Canada CANSail 1&2 Instructor (Trained or Certified)
- Pleasure Craft Operators Card (PCOC)
- Coach Boat Safety Course
- Current First Aid and CPR Certifications

These must be valid until August 28th, 2026. Applicants who do not yet hold all these qualifications, but who plan to obtain them by the end of April 2026, are encouraged to apply.

Successful applicants over 18 will be required to submit a vulnerable sector (level 3) police record check.

### **Required skills and personal traits:**

- Excellent communication and customer-relations skills
- Enthusiasm for working with children and youth
- Cooperative, team-focused attitude
- Friendly, trustworthy and honest personality.





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### **Assets:**

- Experience working with children and youth
- Experience working in a camp or recreational program
- Bilingualism (English/French)
- Part-time availability from May 4 to June 27.

### **Accessibility**

We are an equal opportunity employer. We welcome and encourage applications from people with disabilities. Accommodations are available, upon request, for the interview process and other selection stages for job applicants with accessibility needs. Please contact the Sailing Director directly for any accommodations you may need.

Please submit your resume, cover letter, and relevant sailing experience by February 12<sup>th</sup> to:

**Atlee Murray, Sailing Director, Ottawa New Edinburgh Club**

**[director@sailonec.com](mailto:director@sailonec.com)**

