

OTTAWA NEW EDINBURGH CLUB

501 Sir George-Étienne Cartier Parkway

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The Ottawa New Edinburgh Club (ONEC) is hiring **three CANSail 1&2 Instructors** for the 2024 season of its Youth Sailing Day Camp. With over a century of history, ONEC is one of the oldest boating clubs in the country. We aim to be the friendliest non-profit, community-based, recreational summer sports club in Ottawa. ONEC encourages fun, fitness, and skills acquisition at all ages. Instructors receive a full 2024 season membership, including access to ONEC's tennis, sailing, paddling, and rowing facilities.

Duties: Instructors provide on-water sailing instruction to camp participants following CANSail 1&2 standards, as well as supervising day campers before and after camp hours and during lunch periods.

Employment period and hours: The camp runs 40 hours a week, Monday to Friday, from July 2nd to August 23rd. Planning, preparation and training for the camp will take place in the week of June 24th-28th. There may be opportunities for additional part-time work in the evenings from May 13th to June 24th, supporting the training program for adult club members.

Required qualifications:

- Sail Canada CANSail 1&2 Instructor (Trained or Certified)
- Pleasure Craft Operators Card (PCOC)
- Coach Boat Safety Course
- Current First Aid and CPR Certifications

These must be valid until August 23rd, 2024. Applicants who do not yet hold all these qualifications, but who plan to obtain them by the end of April 2024, are encouraged to apply.

Successful applicants over 18 will be required to submit a vulnerable sector (level 3) police record check.

Required skills and personal traits:

- Excellent communication and customer-relations skills
- Enthusiasm for working with children and youth
- Cooperative, team-focused attitude
- Friendly, trustworthy and honest personality.

Assets:

- Experience working with children and youth
- Experience working in a camp or recreational program
- Bilingualism (English/French)
- Part-time availability from May 13 to June 24.

ONEC welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in the selection process.

Please send your resume, cover letter and references by February 29th, 2024 to:

Ian Leroux

2024 Sailing Director

Director@sailonec.com

Applications will be considered as they are received.