

START KEELBOAT SAILING INSTRUCTOR STANDARD - SMALL BOAT

Standard Description

This is one of the entry level Instructor Development standards for sailors wishing to deliver Sail Canada practical on water training in keelboats. Candidates successfully completing this Standard and registering with Sail Canada will be certified to deliver training leading to the Start Keelboat Sailing and Introduction to Boating (Sail) Standards on vessels not exceeding 8 metres. This clinic, leading to the Start Keelboat Sailing, Small Boat, Instructor Standard focuses on developing coaching and instructional skills appropriate to the delivery of entry level sail training and crew development. Candidate sailing, seamanship and boating skills will be evaluated as part of this clinic. This training is not intended to develop candidate sailing or boating skills. Candidates attending this clinic should be confident in their sailing skills and be able to consistently demonstrate skills at a Basic Cruising level. During the clinic candidates will be coached on the development and delivery of lessons on water, at the dock and in the classroom.

It is envisioned that this Standard will be implemented in 21 hours. Further clinic time may be scheduled to evaluate and coach candidate presentation skills and to evaluate candidate sailing. Candidates will need to allocate additional time to complete working papers, review materials and prepare for the clinic.

Objective

To prepare competent sailors to deliver Sail Canada endorsed programs leading to the Start Keelboat Sailing Standard. At the end of this program the successful candidate should have the basic tools to be ready to develop a curriculum and plan and deliver quality lessons that will build student skills and knowledge at the level of the Start Keelboat Sailing Standard in vessels up to 8 metres.

Prerequisites

Requirements prior to taking the Standard. The candidate must:

1. Be age 16 or older (see Note 1);
2. Have the Sail Canada Basic Cruising Standard or be able to demonstrate an equivalent level of sailing skill on a small keelboat;
3. Candidates less than 18 must have completed and hold a current CANSail Dinghy instructor certification;
4. Have 2 or more years keelboat sailing experience.

Requirements for certification. The candidate must:

5. Have Red Cross or St. John Ambulance Standard First Aid Certificate or nationally recognized equivalent and a current nationally recognized certificate in CPR level A or higher;
6. Have a PCOC card;
7. Have a VHF Restricted Operator's Certificate (Maritime) with DSC endorsement;
8. Demonstrate characteristics and motivations worthy of being a Sail Canada LTC/P Instructor;
9. Demonstrate the ability and maturity to take command of and operate a keelboat with novice or unskilled crew;
10. Demonstrate a willingness to support the goals of the Sail Canada LTC/P program;
11. Complete a criminal background check;
12. Complete Sport Canada approved Safe Sport Training.

It is important that candidates be current in their sailing skills and knowledge prior to entry into Instructor clinics. The sailing evaluation demands above average basic sailing skills and there is no time during the clinic for remedial work.

Note 1: Candidates that are less than 18 years of age must stay within 2 nautical miles of shore and must be accompanied by a coach boat or another vessel in use for keelboat sailing instruction.

Ashore Knowledge

The candidate must:

1. Achieve a mark of 90% on the *Sail Canada Start Keelboat Sailing* workbook (student level);
2. Achieve a mark of 90% on all *Sail Canada Start Keelboat Sailing – Small Boat Instructor Working Papers* as supplied in the Instructor Candidate Workbook. These are open-book and should be completed before the clinic;
3. Achieve a mark of 70% on the *Basic Cruising Standard (Version A)* written examination;

Ashore Skills

In addition to the Basic Cruising Instructor Resource Book, the Start Keelboat Sailing Instructor Candidate Workbook and the Start Keelboat Sailing Instructor Candidate Notebook, there will be presentations by the Instructor-Evaluators (IEs) on technical skills relevant to sailing small keelboats, on the impact Canadian Regulations governing the delivery of programs on small keelboats.

Ashore Skills Evaluation:

Candidates will be assessed on their ability to tie and teach knots as well as the other ashore knowledge components of the Start Keelboat Sailing Standard at a level consistent with the requirements of the Standard and of novice students.

Afloat Skills

I. Afloat Evaluation: Single-handed or Crewed Sailing

Candidates will be assessed on sailing ability through either a single handed or crewed sailing exercise:

1. Candidates will be assessed on ability to do the following single-handed:
 - a) Starting with the boat at anchor with the sails furled, sail the boat from the anchorage and sail a prescribed course which involves at least three tacks (closehauled to closehauled) and three gybes (run to run to run);
 - b) Put in and shake out a reef;
 - c) Successfully demonstrate the Triangle Method COB procedure;
 - d) Anchor and secure boat.
2. Candidates will be assessed on ability to do the following crewed sailing exercise:
 - a) Starting with the boat at anchor with the sails furled, with the assistance of crew, set sails, raise the anchor, sail the boat from the anchorage;
 - b) At the helm, sail the vessel in a circle, using appropriate communications with the crew for manoeuvres, pausing at each point of sail, and confirming appropriate sail trim;
 - c) Put in and shake out a reef;
 - d) Successfully demonstrate the Triangle Method COB procedure;
 - e) Anchor and secure boat.

II. Afloat Evaluation: Seamanship and Sailing Skills

Candidates will be expected to demonstrate sailing and seamanship skills appropriate to the intended level of instruction on a small keelboat including the specific areas of docking and undocking, maneuvering under power and use of vessel equipment.

Outcomes

At the end of this clinic candidates may be:

- a) Successful and complete,
- b) Trained - successful and incomplete (candidate missing prerequisites; examinations or working papers not completed to the required standard),
- c) In Training - unsuccessful (Candidate did not demonstrate an appropriate level of sailing, seamanship skills or lesson composition and delivery; unprofessional behavior at the clinic).

Candidates who are unsuccessful will be given a path to follow to address observed deficiencies and advised what will be required for them to achieve certification if desired.

Successful but incomplete candidates will be advised of their outstanding requirements and the time frame in which these requirements must be addressed.

Certification Authority

Introduction to Sailing and Start Keelboat Sailing. Teaching and certification in a liveaboard (Cruise and Learn) format is authorized only for Start Keelboat Instructors with the Advanced Cruising Student Standard.

Additional Notes

Instructors must register annually prior to teaching or awarding Sail Canada certifications.

An Instructor Candidate should possess all prerequisites prior to enrolling in a clinic, and must complete all the requirements for certification within four months of the last day of the Instructor Development Program (IDP) in which the Instructor Candidate participated.

Recertification is required for all instructor levels by attendance at an Instructor Development Program to renew or upgrade Instructor or IE qualifications. Refer to the *Instructor Recertification* section on the Sail Canada website Keelboat and Cruising Instructor page, the Practices and Procedures Manual and your Provincial Sailing Association for additional information.

Physical Requirements for Candidates

These training sessions will require periods of moderate upper body exertion, a moderate level of arm strength as well as agility and balance sufficient to allow the instructor candidate to safely move around the vessel. Participants will be expected to be able to demonstrate the ability to single-handedly operate the training vessel. The single-handed exercise will start with the vessel at anchor. As part of the exercise the candidate will be expected to set sail and raise anchor, operate the vessel on various points of sail, demonstrate a COB return under sail, reef and shake out a reef, and finally to lower sails and anchor the vessel. Demonstration of good communications and coaching skills will be expected of the candidate. Candidates will be asked to demonstrate the ability to safely operate a teaching vessel with novice sailors aboard in wind and weather conditions including the upper limits of a Strong Wind warning.

Further Information

For further information on becoming a Sail Canada Keelboat / Cruising Instructor contact your Provincial Sailing Association or Sail Canada.