

UPDATED CRUISING INSTRUCTOR CERTIFICATION AND CERTIFICATION MAINTENANCE / RENEWAL - 2022

Initial Instructor Certification

A cruising instructor candidate may gain certification through completion of a cruising instructor clinic or other process approved by Sail Canada and the PSA. On completion of the first Instructor clinic, the certification will be valid until December 31, 3 years after the yearend of the dates of the initial clinic.

Example: clinic completed June 30, 2022 certification period ends December 31, 2025

Instructor Certification renewal and Certification upgrade

Cruising instructor certifications gained subsequent to the initial certification period will be valid for up to five years, expiring on December 31 of the fifth year after the expiry year of the previous certification.

Example: for an instructor with a certification expiring December 31, 2022 a certification renewed June 30, 2022 will be valid for 5 calendar years from December 31, 2022 expiring December 31, 2027.

Certifications may be renewed by attending a clinic or portion of a clinic that includes coaching on the planning and delivery of lessons in a practical environment, Sail Canada and Industry updates, and activities to renew COLRegs knowledge. Where PSA resources are not available to support this process, each PSA may, with agreement from Sail Canada, offer alternate paths to renew Instructor certifications. Instructors using this PSA unique approach must apply to Sail Canada for certification on completion of activities mandated by the PSA.

Instructor Evaluator certifications may be renewed by attendance at an IE clinic.

Renewing expired instructor certifications and certification extensions

Instructor certifications expiring at the end of 2021 were initially extended for a period of 9 months to allow instructors to meet these new requirements. These certifications will be further extended to the end of calendar 2022.

Instructors with certifications that have expired for less than 12 months may renew their certifications following the method described above under the *Instructor Certification renewal and Certification upgrade* section. The 5 year renewed certification period for these instructors will commence on 1 January of the year following their previous certification.

Instructors with certifications that have expired for more than 12 months and up to three years must attend a one weekend clinic to renew their certification, write the student level exam for their desired certification to 90% and provide a curriculum plan and lesson plans for delivery of their highest standard.

Instructors with certifications that have expired for more than 3 years must attend a one weekend clinic to renew their certification, write the student level exam for their desired certification to 90% and provide a curriculum plan and lesson plans for delivery of their highest standard. Instructors may apply to Sail Canada for reduction of this requirement if they have actively been involved in the sport and marine industry.

On application to Sail Canada, IE certifications may be extended for one year where travel or other circumstances prevent attendance at an IE clinic required for certification renewal.

Sail Canada/PSA approved alternate certification renewal schemes

In some instances, resource constraints may prevent PSAs from scheduling and supporting clinics required for Instructor certification renewal. In these instances, the PSA may discuss their concerns with Sail Canada and apply to Sail Canada for approval of an alternate certification scheme for their province. Approvals will be granted for a limited – 3 years – period at which time the PSA need must be reviewed. The province must clearly and completely communicate their proposed scheme to ensure consistent

communications and implementation by Sail Canada and the Province. Instructors recertified through such a scheme must apply to Sail Canada for processing of their renewed certification.

More Information

Additional Information on certification renewal is available in the document titled ***Sail Canada LTC/P Certification and Recertification Policy***.

