



Junior Sailing Instructor

Full-time temporary Position (10 weeks)

Employer: Charlottetown Yacht Club

Description: This position is responsible to deliver the instructional and coaching component of the CANSAIL Curriculum to youth/adults enrolled in the Junior Sailing program of the Charlottetown Yacht Club. The Junior Sailing Instructor shall instruct youth, maintain equipment and strive to provide a safe and enjoyable time for the students at the Charlottetown Yacht Club.

Duties will include:

- Provide Instructional Support
 - Providing a safe and ethical environment for students
 - Instruct the CANSAIL level as assigned by the Head Instructor
 - Advise the Head Instructor immediately on any issues pertaining to the junior sailing program and communicate these to the Head Instructor
 - Prepare lessons ensuring they are being presented in effective manners, following the CANSAIL guides, using appropriate teaching styles
 - Create lesson plans and follow as appropriate during instructional time
 - Participate in regular staff meetings
 - Complete progress reports for students under their instruction

- Maintain CANSAIL certifications and make a valid effort to seek professional development as often as possible

- Obey the CANSAIL Code of Conduct

- Assist senior race coach with racing team practices

- Maintain CYC Property & Equipment
 - Ensure coach boats and dinghies are cleaned and secured at the end

 - Where possible or practical conduct repairs on CYC equipment

 - Report equipment deficiencies to the Head Instructor as soon as practical

 - Ensure the junior sailing shed is clean and secured at the end of each day

 - Help with a pre-season setup and post season tear down of applicable equipment and boats, which may include CYC members, junior sailors, parents and junior sailing staff

 - Be in constant communication with parents, coaches and students

 - Report directly to the Head Instructor of CYC

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- Fundraising/Promotions/Awards Night
 - Assist the Junior Sailing Director with scheduled fundraising

 - Assist the Junior Sailing Director in hosting a graduation night for students

- Other duties as required by the Head Junior Sailing Instructor or General Manager of the CYC

Qualifications & Certifications

All Instructors must be a minimum of 16 years of age and be certified through the National Sport Authority (Sail Canada) and have the following credentials as a minimum:

Cansail 1-2 Coach	Required	Required	Required
Cansail 3-4 Coach		VHF Operators Certificate	Required
CPR/First Aid	Required	Safe Sport	Required
Coach Boat Safety	Required	Criminal Record Check	Required

Bi Weekly Hours: 80 hours

Salary: Will be calculated based upon minimum wage, as well as level of qualification and amount of experience.

Resumes can be submitted to: juniorsailing@cyc.pe.ca

Only applicants selected for an interview will be contacted.