

## Sail Canada

<b>Committee: Training &amp; Certification Committee</b>	<b>Attendees:</b> Wendy Loat (Chair), Steve McBride, John Gourlay, Rob McLean, Julian Howarth, Samara Crothers (Sail Canada)  <b>Regrets:</b> Daniel Conrod <b>Observers:</b>	<b>Date:</b> 2020/05/04 <b>Time:</b> 8pm EDT <b>Location:</b> Conference Call / Webinar
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No.	Agenda Item	Discussion / Action description	Motion / Action
1.0	<b>Call to Order</b>	Meeting opened at 8:04pm eastern. Call for conflicts of interest: none.	
2.0	<b>Approval of minutes of April &amp; Action Items</b>	Approval of meeting minutes from April 6 <sup>th</sup> 2020.	JG/JH
3.0	<b>Safe Sport</b>	<p><b>3.1 Criminal Background Check Requirements</b>                      Documents provided for review:</p> <ul style="list-style-type: none"> <li>- Criminal Record Check &amp; Screening Policy (Approved by Sail Canada Board April 2020)</li> <li>- Criminal Record Check Requirement – Programs (Draft proposal)</li> </ul> <p>There are some inconsistencies in the policy vs. implementation plans that need to be clarified. Some definitions also need to be clarified. Comments have been made in dropbox and noted during this meeting.</p> <p>Concern was expressed regarding not requiring Club Judges and Club Race Officers to have a background check. There was discussion that at this time their main activity takes place as volunteers at their own club and clubs could determine if they require a check. Club level officials volunteering at youth events should be required to complete a background check by the organizers. Sail Canada Championships will have requirements for Background Checks. It was noted that provincial requirements will help make background checks a more common requirement for regattas and programs at provincial and local levels. Consideration also needs to be given to the requirements of volunteers at regattas.</p> <p><b>3.2 Safe Sport Training Requirements</b>                      Document provided for review:</p> <ul style="list-style-type: none"> <li>- Safe Sport Module Requirements – Programs (Draft proposal)</li> </ul> <p>It was previously discussed that list of safe sport training modules may allow groups to complete training that is more appropriate to groups they work with. This would include CAC Safe Sport, Respect in Sport, Safe Workplace, US Sailing Safe Sport, Commit to Kids and other</p>	

		identified options.	
4.0	Officials	<p><b>4.1 Race Management Online Courses</b></p> <p>W. Loat and S. Crothers reported that Sail Nova Scotia delivered a very successful Assistant Race Officer course in April using Zoom. A Club Race Officer course is planned to take place through two online sessions over the next two weekends. It is expected that other provinces will follow this model in place of planned in person training.</p>	
5.0	E-Learning Workgroup	<p><b>5.1 E-Learning Workgroup Update</b></p> <p>J. Gourlay reported that the workgroup is quite actively sharing information. Ontario Sailing has been working to deliver some training online for instructor candidates. Options for compiling all the work on a VPS is being investigated along with other options.</p>	
6.0	Membership	<p><b>6.1 Membership Update</b></p> <p>Nominations for a Para representative are still needed. They would be welcomed from this group. PSA's and the Able Sail Network will also be asked.</p> <p>The Cruising Sub-Committee would like to add new member Penny Caldwell (BC) who will replace Bob Davis (BC). Penny will be a good addition and is supported by BC Sailing. The TCAC agrees with this nomination to the Cruising Sub-Committee.</p>	
7.0	Administration	<p><b>7.1 Platforms for sharing documents</b></p> <p>The committee does not have an attachment to Basecamp. Primary concern is maintaining records to look back to if needed. S. Crothers will review what other Sail Canada groups are using.</p>	
8.0	Round Table	<p><b>Sub-Committee Updates:</b></p> <p><b>Cruising</b> – The sub-committee met last week. Revisions of exams have been completed but here will be a delay in translation due to financial constraints. A replacement for member David DeWolfe is needed, a call has gone out to the eastern provinces.</p> <p><b>CANSail</b> – Review of the CANSail levels is continuing with a meeting next week and ongoing discussion. Some CANSail programs have been cancelled due to COVID-19, others are standing by. The restrictions remain very different from province to province.</p> <p><b>Para Sailors</b> – No member to provide update.</p> <p><b>JSC</b> – Continuing work to finalize a modularized system for recertification. Work is also ongoing to deliver a Regional/National seminar online.</p> <p><b>RMSC</b> – Working on offering some learning sessions through zoom. Focus has been on delivering online ARO/CRO courses.</p>	

		<p><b>Umpires</b> – Completed a call out for expressions of interest in online umpire training sessions. North U education sessions also shared.</p> <p><b>Coaches</b> – Upcoming webinar for select coaches hosted by Sail Canada HP staff on data analytics. This could be a good section to add to the Development Coach course.</p>	
9.0	Future Agenda Items	<p><b>Next meeting date: June 1<sup>st</sup> 2020</b></p> <p><b>Summer meeting dates:</b> To be scheduled as needed.</p> <p>J. Gourlay inquired if Sail Canada has an IT plan for the next year. S. Crothers to report back.</p>	
10.0	Adjourn	<b>Motion to adjourn at 9:16pm.</b>	JG