

Sail Canada

Committee:	Attendees: Rob Woodbury (Chair), David Sprague, John Abel, Tof Nicoll-Griffith, Graham Fraser, Jennifer Ross, Daniel Conrod Regrets: Observers:	Date: 2021/05/20 Time: 8:00 pm EDT Location: Conference Call / Webinar
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No.	Agenda Item	Discussion / Action description	Motion / Action
1.0	Call to Order	Meeting opened at 8:04 pm Call for conflicts of interest: none.	
2.0	Approval of minutes of	Motion: Approve the meeting minutes of February 8 th 2021.	Jennifer Ross / Motion David Sprague / Second Carried
3.0	Courses & Training	<p>3.1 ARO/CRO Course Review East and West versions of the course slides have been successfully merged into one updated presentation deck for each course. The courses have now been delivered in Ontario a few times and courses are coming up in Manitoba and Quebec. Some suggested changes have been noted. The work group will meet again after spring courses are complete to share feedback and adjust the courses as needed.</p> <p>It was noted that translation of the slides is taking place now. It would be helpful to track which slides or sections are updated so that the French versions can be more easily updated.</p> <p>There is agreement that there is a need for a stand-alone RRO course. This course would focus and test primarily on technical skills. The NRO course would be a combination of technical skills and leadership/judgement ability.</p> <p>3.2 ARO/CRO Course Online Delivery In between meetings a request came in and the Chair approved that the CRO course could be delivered entirely online as a trial based on COVID restrictions in place in most provinces. The committee was consulted via email and agreed with this decision when discussed at this meeting.</p> <p>Ontario Sailing will be trialing the practical component in a virtual setting next week. All members of the committee are invited to observe one of these sessions if they'd like. Login information will be shared.</p>	

		<p>3.3 Future Online Seminar & Webinars</p> <p>Based on COVID restrictions, it appears that there will be limited racing again this season in most parts of the country. Some suggested webinars include:</p> <ul style="list-style-type: none"> - Interacting with Coaches - Interacting with Athletes - Running races for Boards & kites - Running Good Dinghy Races - The OA & RC – Working together - Scoring <p>There was agreement from the committee to focus on these for the fall/winter, suspecting that many are feeling Zoom fatigue and trying to get outdoors while the weather is nice.</p>	
<p>5.0</p>	<p>Program Criteria & Forms</p>	<p>4.1 Changes to NRO Criteria & Assessment</p> <p>Rob Woodbury will continue to work on edits to this document in preparation for use in the fall. It is expected that there will be relatively few applications for new certification in 2021, based on COVID.</p> <p>Consideration needs to be given to adjusting the criteria and requirements for certification based on COVID limitations, to allow individuals to progress through the program.</p> <p>One suggestion is to adjust the experience requirement for RRO, with the introduction of an RRO course, to make it more accessible to developing RO's. The NRO requirements should remain the same. A shortened first period of certification may be considered during first year of RRO certification.</p> <p>Action item: Begin to work on development of the RRO course in preparation for delivery in the fall of 2021. This falls in line with their recent experience working on the ARO/CRO course.</p> <p>It is noted that some people feel the points-based criteria is confusing and challenging to navigate. This is something to be looked at and perhaps simplified. There is agreement that this is an opportunity to re-look at all the criteria.</p> <p>4.2 Application Form Update</p> <p>The updated application form and checklist have been set up as fillable PDF's as a test. They work but may not be the best option. There is a desire from the Sail Canada Office to try moving to an online form in place of PDF's. The committee is supportive of this, with an emphasis on making it simple and easy to both access and complete.</p> <p>Tof will work with Sam and Nick in the office on this with a desired deadline of August 1st.</p>	<p>John Abel, David Sprague, Rob Woodbury</p>
<p>6.0</p>	<p>TCAC Report</p>	<p>6.1 TCAC</p> <p>The TCAC has asked that all sub-committees review their TOR and membership make up. Specifically for the RMSC, the possibility of</p>	

		<p>opening membership up to Club Race Officers in some cases when there is a candidate who would be of value to the committee.</p> <p>Motion: The RMSC recommends the following wording be used in the Sub-Committee's TOR: <i>The Sub-Committee shall comprise a Sub-Committee Chair and at least four appointed members who are committed to the national initiatives and objectives of Sail Canada. Members shall be certified Race Officers, normally with a majority being National or International level, and shall be geographically representative whenever possible.</i></p>	<p>David Sprague / Motion Jennifer Ross / Second Carried</p>
7.0	Future Agenda Items	Next meeting date: to be set by doodle poll.	
980	Adjourn	Motion to Adjourn at 9:17 pm eastern.	