

Sail Canada

Committee: Training & Certification Committee	Attendees: Wendy Loat, Steve McBride, Rob McLean, Graham Fraser, Daniel Conrod, John Gourlay Regrets: Helen Dam Observers: Julian Howarth	Date: 2019/11/12 Time: 8pm EDT Location: Conference Call / Webinar
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No.	Agenda Item	Discussion / Action description	Motion / Action
1.0	Call to Order	Meeting opened at 8pm Call for conflicts of interest:	No Conflicts
2.0	Approval of minutes of September & Action Items	Approval of Minutes E-Learning Summarized below (5.0 E-Learning) Julian Howarth approval Still pending confirmation from Sail Canada staff	Motion John, Second Wendy
3.0	RMSC	SOARS 2020 <ul style="list-style-type: none"> ● Wendy to write article on SOARS for SC newsletter ● Cost is currently \$5000/yr (maybe not worth it?) <ul style="list-style-type: none"> ○ Don working on lowering price with US Sailing ● RMSC was not aware of the cost to SC associated with access to SOARS ● What are the numbers of SC Officials actively using SOARS, how many were already members through US Sailing ● Is there a better place to allocate the money used for SOARS? 	WL BR to follow up
4.0	Officials	Code of Conduct <ul style="list-style-type: none"> ● Questions or items to review re Code of Conduct should be brought to Wendy no later than beginning of January ● May need a review of one-pager that has been used for instructors and coaches ● Make sure the title isn't appearing as 'Instructor/Coach Code of Conduct' for other groups Bruce Brown Update <ul style="list-style-type: none"> ● Don sent a letter to US Sailing and management at National Yacht Club ● Bruce Brown is being unresponsive, will set a hearing date and the committee will proceed without him if need be ● No changes to the Code of Conduct until there is a hearing 	WL
5.0	E-Learning	Document outlining E-learning <ul style="list-style-type: none"> ● Review proposal from John & Rob <ul style="list-style-type: none"> ○ Includes costing options at the end ● What is the budget for this year/next year, how can funding be secured for next fiscal year ● Establish a working group to develop further 	BR

		<ul style="list-style-type: none"> ○ Rob & John to stay involved, include a member each from CANSail, JSC, and RMSC sub-committees ● Next steps: Go through a process to identify requirements for a platform and figure out which platform will be the best fit <ul style="list-style-type: none"> ○ Allows teacher-student interaction ○ Ability to tie into Checklick? 	
6.0	High Performance	New Coaches representation <ul style="list-style-type: none"> ● Julian Howarth to be new Coaches rep ● Waiting for approval from Sail Canada office 	Conditional approval - Motion GF Seconded SM
7.0	CANSail	CANSail Panel & Updates Committee <ul style="list-style-type: none"> ● Rob Lydall has stepped down, Nigel now on board <ul style="list-style-type: none"> ○ Nigel is doing a good job of keeping balance with ON and national views ● Currently, there is no representation from QC or East Coast ● Building QC and East Coast representation is the biggest priority, then can look at adding more ON representation AGM Meetings <ul style="list-style-type: none"> ● Good representation at meeting with EDs and staff from across the country ● Focusing on identifying the gaps in CANSail 1-4 and then filling the holes, no longer focused on expanding to 1-6 ● Working to develop a program framework for the provinces to review, progress to books and materials, and then look at the alignment with the coaching pathways and materials ● Have a fully fleshed-out program before any release or updates go to the schools ● Looking at the nomenclature of programs across the country <ul style="list-style-type: none"> ○ 'CANSail 1-2' doesn't sell as well as 'Intro to Sailing' LF Program Review <ul style="list-style-type: none"> ● Requiring LF candidates to have their CANSail 5-6 coaching level ● The goal is to make LF knowledge stronger and passing that on while training new instructors ● Comp-dev needs to be more attainable, looking at integrating into the LF pathway ● The process will take time and may 'lean out' the number of candidates, the panel will be aware of exceptional candidates and how to keep those people involved Summary: 1-2 year roll-out, 4 year process to bring in LF and comp-dev piece, 6-7 year process in total (allows for updates, roll out, updates, etc)	Steve
8.0	Sail Canada AGM	Police Checks and Respect in Sport <ul style="list-style-type: none"> ● Officials are being asked to implement background checks and respect in sport training ● Current concerns over cost (who pays?) and to what degree police checks are required (All officials or only some?) ● May be mandated across all sports federally, some are already implementing it (Better to be proactive than reactive) ● Start by introducing as a requirement for Sail Canada title events <ul style="list-style-type: none"> ○ Will there be a problem with 'release of information' 	WL

		<ul style="list-style-type: none"> ● It will be considered ' a barrier to entry', will eventually become standard practice ● Process to de-certify officials if they are not meeting the criteria (JSC and RMSC have protocols in place) <p>Insurance for Officials</p> <ul style="list-style-type: none"> ● Something for the JSC and RMSC to look in to? ● Main concern was the cost (optional and out-of-pocket) ● There is an current option, but people looking for better coverage because it is not considered extensive enough 	
9.0	Round Table	<p>Committee Updates</p> <p>Cruising</p> <ul style="list-style-type: none"> ● ICC brought up with Transport Canada (no-go) <ul style="list-style-type: none"> ○ Working with Power Squadron to get government approval ● Developing a new contract with Power Squadron for PCOC program ● Reviewing Checklick resources and system for Cruising programs ● Re-cert program has been updated, needs to go out for review ● Monitoring numbers of offshore instructors and IEs ● Ongoing items: Matching FR and EN resources, developing extra versions of exams, updating clinic materials, Sail Canada card <p>CANSail</p> <ul style="list-style-type: none"> ● Reviewing LF training ● Introducing the 'Advanced Instructor' into the instructor pathway ● Reviewing training resources, checking in with NCCP, need LTD/LTAD module or pathway (become a resource) <p>JSC</p> <ul style="list-style-type: none"> ● Rick Hatch approved as IJ ● Very keen re online learning <p>RMSC</p> <ul style="list-style-type: none"> ● Next meeting is certification meeting ● New members approved and working well <p>Umpires</p> <ul style="list-style-type: none"> ● No Update <p>Coaches</p> <ul style="list-style-type: none"> ● Takeaways on CANSail and coaching group moving forward ● To have a sit down meeting with Steve, Mike and Julian 	All
10.0	Future Agenda Items	<p>Next meeting date: Dec. 9 If there is an issue that arises requiring our attention, please contact wendy.loat@bell.net so that a meeting can be arranged.</p> <p>2019 Meeting Schedule: December 9th.</p> <p>2020 Meeting Schedule: Jan. 6, Feb. 3, Mar. 2, Apr. 6, May 4, Jun. 1</p> <p>All Mondays.</p>	Approved
11.0	Adjourn	Meeting adjourned at 9:30	Motion John, Seconded Daniel