



Sail Canada (SC) Race Management Sub-Committee (RMSC)
Meeting Minutes

June 25, 2020
1200 – 1300 (Pacific Daylight Time)

Attendees: John Abel Graham Dougall Irene McNeill
 Tof Nicoll-Griffith Madeleine Palfreeman Jennifer Ross
 David Sprague Rob Woodbury

 Sail Canada - Sam Crothers

Regrets: Daniel Conrod

1. Minutes of May 25, 2020 meeting motioned to be approved as written by David Sprague and seconded by Robert Woodbury.
2. Irene reported that the 'Cork Professional Development Proposal' was accepted by the CORK Board. Four brief sessions on topics associated with race management are to be presented by race officers annually during the August CORK regattas. Topics and speakers will be decided at the late spring RMSC meeting.
3. Race Management e-Learning Sessions will be presented monthly in both official languages. The SOARS information session is scheduled for August.
4. Sam reported that the Judges Sub-Committee reviewed the Sail Canada (SC) Title Event Guidelines. The document has been finalized and SC branded. Venues applying to become a host of a SC Title Event will be provided with a link to the document in addition to the application form.
5. Tof provided a forms package update. There are no SC branded forms. Individual SC forms to be developed and shared with the RMSC post meeting. These forms are to replace the forms currently found in the Race Management Manual. French translations of these forms will also be developed. Packages of the individual forms to be developed based on the type of race course being conducted.
6. John reminded the committee that RM professional development sessions had been presented in the past during CORK. The RMSC to investigate if these sessions could be a regular feature again during CORK.
7. Graham to publish the first race management newsletter. It is planned to be sent out on a quarterly basis. Sam to arrange translation to French.
8. David Sprague to discuss equivalence of US Sailing certification levels at next meeting. The RMSC to develop policy of equivalence of certifications between the United States and other countries.
9. Graham reported no further update on the e-Learning sessions. Work continues.



10. The proposed revisions to the RMCC and RMMCC criteria were approved by the RMSC. Sam to update criteria on SC web site.
The exam re-write criteria to be reviewed by the RMMCCs.

11. Other Business:

- The RMSC to consider a continuing education (CE) units program for recertification.