

## **System Delivery Policy**

### **Definitions**

- 1) Club: organizations with docking, mooring and/or boat launch and recovery facilities that provide programs, facilities or events to individuals participating in the sport of sailing on a local, regional or national level in Canada;
- 2) School: organization associated with a Club, or otherwise, which delivers Sail Canada training programs
- 3) Provincial or Territorial Sailing Association: associations or federations established to promote the sport of sailing in its respective province/territory of Canada and which is recognized as such by the relevant provincial government

### **Background & Purpose**

Sail Canada has spent significant time, effort and funds in creating the Sail Canada program pathways and materials and has a vested interest in ensuring that they are delivered properly, using trained and certified instructors and that Sail Canada is able to track participants to increase its ability to successfully achieve its business objectives. This is critical for the long term mutual success of all sailing organizations and the continued development of Sail Canada programs.

### **Application**

This policy applies to all Clubs, Schools and Provincial or Territorial Sailing Association that offer any type of Sail Canada training program.

### **Obligation**

To be a Club, School Provincial or Territorial Sailing Association that offers Sail Canada training programs the organization must:

- 1) deliver Sail Canada approved program pathways and materials;
- 2) use instructors trained and/or certified by Sail Canada who are currently registered with Sail Canada and who have insurance through Sail Canada;
- 3) submit participants' details to Sail Canada using Sail Canada's approved method for submission; and
- 4) use Sail Canada approved tools for tracking of participants.

Failure to comply with the above will result in the withdrawal of the right to use Sail Canada training pathways, products and services and may result in the suspension of membership in Sail Canada.