

# Cruise/Power/Navigation Instructor Equivalency Application

Send Application Form along with \$100 administration fee to Sail Canada.

1. **Certification(s) sought:** \_\_\_\_\_  
\_\_\_\_\_

2. **Personal Information:** Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_

Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Instructor No. (if available): \_\_\_\_\_

## 3. **Sailing Resume**

Please include a resume that includes sailing experience, sailing/powerboating training you have completed and other related training or relevant experience. Include certifications such as First Aid, Boat Safety Course, VHF Radio Operator Certificate, Safe Sport Training with completion and expiry dates of these certificates.

4. **References:** Included a minimum of 1 written letter of reference with the application. Please provide 2 references in addition to the written letter (these may be the school or club references identified below). Sail Canada reserves the right to verify all references and/or request additional references when required.

**School or Club Verification:** Please provide one and up to three references who may be called upon to attest to the validity of your certifications, your instructing / coaching experience and your ability as a sailing instructor / coach.

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Club/School: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Club/School: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Club/School: \_\_\_\_\_

**Sail Canada Instructor / Coach Reference (Optional):** If you have worked or sailed with a Sail Canada Instructor or Coach who supports your application for equivalent certification, please list them here.

Printed Name: \_\_\_\_\_ Email: \_\_\_\_\_

Level of Certification: \_\_\_\_\_ Phone: \_\_\_\_\_

### 5. Summary of Instructing / Coaching Experience

Authority (Ex: RYA, ASA)	Location (Host club or school)	Certification Level / Course Title	Date	No. of Ashore Hours	No. of Afloat Hours

### 6. Proclamation

I, the undersigned, hereby declare that the above information is correct. I understand that submitting this information does not guarantee recertification and that recertification decisions are at the discretion of the appropriate Committee and the Sail Canada Training Coordinator.

Signed: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

### 7. Payment Information

Mastercard                  VISA

Card No. \_\_\_\_\_ Expiry \_\_\_\_/\_\_\_\_

Name on Card \_\_\_\_\_ Signature \_\_\_\_\_

- Cheque Enclosed & Made out to Sail Canada, \$75.00  
                  Mail To:      Sail Canada | Voile Canada  
                              53 Yonge St, Kingston, ON  
                              K7M 6G4

Call for Payment Information      Phone: \_\_\_\_\_

Payment by e-transfer can be sent to [accounting@sailing.ca](mailto:accounting@sailing.ca) and will be confirmed within 5 business days

## **Equivalency Application Checklist**

1. Completed application including level sought, current mailing address, email, phone
2. Provided resume
3. Provided references.
4. Completed Summary of Teaching experience
5. Signed
6. Provided payment information

Please refer to [www.sailing.ca](http://www.sailing.ca) for information on certification levels and prerequisites. Should you have questions they may be addressed to Sail Canada at [cruising@sailing.ca](mailto:cruising@sailing.ca) .

Completed applications may be submitted to [cruising@sailing.ca](mailto:cruising@sailing.ca) .