

Sail Canada

Committee: Training & Certification Committee	Attendees: Wendy Loat, Daniel Conrod, Julian Howarth, Steve McBride, John Gourlay, Graham Fraser, Bronwyn Richardson, Nick Allinson Regrets: Observers:	Date: 2019/02/03 Time: 8pm EDT Location: Conference Call / Webinar
--	--	---

No.	Agenda Item	Discussion / Action description	Motion / Action
1.0	Call to Order	Meeting opened at 8pm Call for conflicts of interest:	
2.0	Approval of minutes & Action Items	January minutes approved, available for review in Dropbox	WL
3.0	RMSC	SOARS article for SC Newsletter <ul style="list-style-type: none"> - Wendy to be provided with deadline to get article in the Newsletter RMSC SOARS best practices document <ul style="list-style-type: none"> - Tof (RMSC) has prepared document - Daniel to send update email after RMSC meeting Feb 4th 	WL WL/DC
4.0	Officials	Update on the proposed meeting at ADM <ul style="list-style-type: none"> - Joint meeting approved in Toronto - Each committee to have the chair and 1 rep present - Work on streamlining and joint issues across officials Police Checks at Regional & Youth Championships <ul style="list-style-type: none"> - Establish protocol and parameters, Don working with the Governance committee - Volunteers should be able to voluntarily submit police checks if they already have current ones - What to do about Club officials that only work at their club, not involved at the provincial or national level? - Enforce mainly with Regional and National level officials Respect in Sport <ul style="list-style-type: none"> - Judges would like to implement for the coming year - Best way to introduce to certification/re-certification process <ul style="list-style-type: none"> - Mandatory vs Optional 	WL/BR WL/BR
5.0	Cruising	Cruising Rubric updates <ul style="list-style-type: none"> - Hasn't gone to the committee as of yet, update next meeting 	JG

5.0	E-Learning	E-learning working group update <ul style="list-style-type: none"> - Planning a zoom meeting to discuss progress and next steps - Julian can provide updates from Ontario Sailing e-learning group - Important to continue to push this forward for both Cruising and Officials 	JG
6.0	High Performance	No Updates	Julian/Graham
7.0	CANSail	Updates on new members (ON, QC, East?) <ul style="list-style-type: none"> - Still looking for East Coast representation - Nigel moving to focus on e-learning Progress on CANSail Updates <ul style="list-style-type: none"> - Working through all the skills required in CANSail 1-4 - Developing a new evaluation tool and method - Will continue to have rapid succession meeting to continue with the current progress 	Steve
8.0	ADMIN	Website updates <ul style="list-style-type: none"> - Committees & Groups cleaned up - Find a Club/School corrected Bruce Brown <ul style="list-style-type: none"> - Letter returned - Pursue NYC option for delivering the letter 	
9.0	Round Table	Committee Updates Cruising Sail Canada Card development <ul style="list-style-type: none"> - Hierarchy of certifications, how to identify - highest certifications by default - Code on the card to be able to pull up all certifications - Paid-for card, waterproof, expiration date - Inspire people to develop profile, engage with SC CANSail <ul style="list-style-type: none"> - Update so that instructors can only fill out evaluations they are certified for - Wendy to reach out and re-engage with Helen JSC <ul style="list-style-type: none"> - Working out new re-certification process - Joe has developed preliminary document - CE opportunity in Rochester RMSC <ul style="list-style-type: none"> - Tof and Graham have completed best practices document - Good to go on the website, just needs translation - Potential for Race Management Newsletter Umpires <ul style="list-style-type: none"> - Not many umpires - New certification at National Level David Bruyea, re-certified Katie Nicoll 	All

		Coaches - Conversation around Respect in Sport, being treated as an optional PD module as opposed to being mandatory	
10.0	Future Agenda Items	Next meeting date: Mar. 2 2020 Meeting Schedule: Apr. 6, May 4, Jun. 1 All Mondays.	
11.0	Adjourn	Motion to Adjourn at 9PM	Julian