

## **CLUB RACE OFFICER (CRO)**

Effective April 23, 2020

### **Description**

- Club Race Officer (CRO) is the second of four levels of Sail Canada certification for Race Officers.
- A CRO is able to run evening and weekend races at the club level.
- Working with the Organizing Authority as a key member of the Race Committee for safe and successful 'on the water' activities of a regatta.
- Depending on your role, you may be responsible for:
  - Preparing Sailing Instructions.
  - Assigning personnel to operational roles on the water.
  - Starting and finishing races ('running races').
  - Ensure that scoring is correct and published soon after each race is completed.
  - Ensuring the correct equipment is available.
  - Safety.

### **Certification**

- Certification as a Sail Canada CRO is managed by the Provincial Sailing Association (PSA) Race Management Certification Committees\*<sup>5</sup>.
- Certification is valid for four years\*<sup>1</sup>.
- Certification requires the candidate to register, including accepting the Sail Canada Code of Conduct (Appendix E), through the Sail Canada database.

### **Prerequisites**

- Successful completion of the 12 hour Sail Canada CRO Race Management Course presented by a Sail Canada Race Management Course Conductor within four years prior to application.
- A record of at least 2 club level events showing practical experience in Race Committee organization and as Race Officer (RO).
- It is required that Sail Canada has an image of the candidate's Pleasure Craft Operator Card (PCOC) and Restricted Operator Certificate (Maritime) (ROC (M)) on file. Equivalent or superior certifications will be accepted at the discretion of the RMSC.

### **Training Book requirements**

- Join the Race Committee Team!
- Current Racing Rules of Sailing (Sail Canada version).
- Current edition of Sail Canada Race Management Reference Manual. (available online).



***To complete your application, these Supporting Documents are required***

- Record of successful completion of Sail Canada CRO Race Management Course (12 hour course)
- The names of two Race Officers, Regatta Organizers or Yacht Club Officials with whom or for whom the applicant has worked.
- Event Log listing regattas you have run or worked on and the courses you have taken
- The Sail Canada Race Officer Application form.
- A signed copy of Appendix E of the Sail Canada Code of Conduct.

***Recertification***

- By the PSAs after evidence of an applicant having served on race committees at four or more events (minimum of running two club events) in the previous certification period.
- The names of two Race Officers, Regatta Organizers or Yacht Club Officials with whom or for whom the applicant has worked.
- Application to PSA for re-certification on Sail Canada Race Officer Application Form.

***What is the next level?***

- If you are enjoying race management you might consider working towards the Regional Race Officer level. A Regional Race Officer (RRO) manages the ‘on the water’ activities of provincial, regional and national championships, utilizing a variety of race and course formats.

