

Sail Canada

Committee: Training & Certification Committee	Attendees: Wendy Loat (Chair), Daniel Conrod, John Gourlay, Steve McBride, Graham Fraser, Rob McLean, Helen Dam, Nick Allinson (Sail Canada) Don Adams (Sail Canada) Regrets: Observers:	Date: 2019/10/15 Time: 8pm EDT Location: Conference Call / Webinar
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No.	Agenda Item	Discussion / Action description	Motion / Action
1.0	Call to Order	Meeting opened at Call for conflicts of interest: Introduction of Nick and Bronwyn Nick & Bronwyn to alternate meetings based on Official/ CANSail Cruising subjects being discussed.	
2.0	Approval of minutes of May 12th, 2019		
3.0	Updating and Improving the Sail Canada Website	3.1 Process for bringing requests to the correct places when applications are received <i>Any Updates? - functionality added to the website to id where requests should go</i> 3.2 Expanded search for officials that will show when officials are busy <i>Any discussion at Sail Canada? - functionality added to website with interactive calendar so officials can how their availability. Suggestion for an officials calendar - guidelines for event so they know to request officials availability.</i>	WL
4.0	Membership	4.1 CANSail Sub-Committee <i>Any progress on appointment of chair? Kelsey Stoppel taken on chair position. Steve McBride as a Back up</i> <i>Motion: K Stoppel officially appointed to chair of CANSail Sub Committee with S McBride as back-up co chair.</i>	Steve
5.0	Officials	5.1 Code of Conduct Update. Respect in the workplace (Respect in sport) SC has to fit within the Sport Canada requirements for funding SC to add 1 800 # to website for victims Learning objectives should be included in participant clinics Rowans Law a new requirement for all coaches & athletes working in Ontario	Don? Steve McBride
6.0	Para Sailing	Creation of Working Group to create para-specific coach training	Helen

		<p>Motion to create a working group: approved, seconded by steve mcbride</p> <p>Needs a terms of reference to be completed</p> <p>Nick to share CANSail TOR as a template</p>	
7.0	High Performance	<p>Update post-Pan Am games and heading to the Olympics</p> <p>Support for teams</p> <p>Program revisions</p>	Mike M?
8.0	CANSail	<p>6.1 CANSail</p> <p>Recertification timeline for expired coaches? (How long after their certification has expired can they be recertified) - needs to be clarified next week during the CANSail Meeting</p> <p>Club Accreditation program</p> <p>CANSail Updates - hoping to roll out 2020.</p> <p>Spring 2020 suggest as too late for an actual rollout, PSA communication won't be possible.</p>	Steve, Graham
9.0	Committee Membership	<p>Replacement for Graham</p> <p>Any other changes?</p> <p>Julian Howarth</p> <p>Amelia Leeksma</p> <p>Both from the Ontario Learn to Sail committee</p>	
10.0	Online Assessment	<p>Online Initiatives</p> <ul style="list-style-type: none"> • <i>Any progress on development of platform for on-line courses / tests?</i> <p>Online Assessment</p> <ul style="list-style-type: none"> • Comprehensive Proposal needed to encompass all streams of Sail Canada <p>John and Rob to add expertise about online learning</p>	
11.0	Sail Canada AGM	<p>JSC meeting requested.</p> <p>Any others?</p> <p>TCAC?</p> <p>CANSail Committee</p>	WL and Don?
12.0	Round Table	<p>Committee Updates</p> <p>Cruising - John Gourlay</p> <p>Resources clean up, need shared access to the resources section</p> <p>Basic Cruising Rubric used over the summer - waiting for feedback</p> <p>Lots of material Translation, need to ensure the website is done too</p> <p>Sail Canada card coming up</p> <p>Cruising interested in training for disabled sailors</p> <p>CANSail Steve McBride</p> <p>Graham Fraser</p> <p>Scrutinizing levels 1-4,</p> <p>JSC - meeting coming up, problems with an individual who claimed to be National Judge from CAN & US, code of conduct addresses these issues and there is a pending hearing. Clubs need to be reminded that when selecting officials, to check SC website for certified officials - needs to be sent out via news letter</p>	All

Training & Certification Committee Meeting - Draft Agenda (2019/06/10)

13.0	Future Agenda Items	<p>Next meeting date: Oct 15 If there is an issue that arises requiring our attention, please contact wendy.loat@bell.net so that a meeting can be arranged.</p> <p>2019 Meeting Schedule: October 15th (Tuesday, due to Thanksgiving), November 12th, December 9th.</p>	
14.0	Adjourn	Motion to Adjourn at 9.26 by John Gourlay	