



## **Assistant Sailing School Manager**

Start date – May preferred but no later than June 8

Nanaimo Yacht Club (NYC) Sailing School is a not for profit organization that promotes competitive and recreational sailing. We provide CANSail dinghy and International Yacht Training Power & Sail Yachting Courses for ages 5 through adult. The school is active throughout the spring, summer and fall. April through October we provide internationally recognised sailing certifications, junior race teams, summer camps and specialist on water courses in a variety of disciplines.

All are supported by Sail Canada and International Yacht Training certified coaching staff.

For the 2020 season we are looking for an Assistant Sailing School Manager. The successful candidate will be expected to work with our school programs; summer sailing camps, adult dinghy and keelboat classes. Additionally you will be responsible for supervising staff and covering for the school manager 2 days per week.

**You must be available until September 4, 2020 but we will have work until the end of September.**

Hours will include evenings and weekends.

You will report directly to the School Manager.

### **Qualification requirements.**

- Trained or certified CANSail 3/4 instructor, minimum
- Either; keelboat teaching experience or CANSail 5/6 trained/certified
- Minimum of 3 years teaching experience
- CANSail instructor membership in good standing for 2020
- Pleasure Craft Operator Card
- Standard First Aid with CPR C
- VHF radio license

### **Personal requirements.**

The ideal candidate will have several years of sailing and teaching experience; an ability to motivate staff and course participants; have a mature attitude; be a team player and able to take on responsibility as well as having a friendly, trustworthy and honest personality. You must be willing to support the school manager in all aspects of staff management and uphold the club standards and operating procedures.

You should be a solution oriented problem solver; even in challenging situations.

For a full job description or to apply please send your resume and cover letter/email to [sailtraining@nanaimoyc.ca](mailto:sailtraining@nanaimoyc.ca) by February 28 2020.