

Sail Canada (SC) Race Management Sub-Committee (RMSC) Meeting

Minutes

November 27, 2018

1600 – 1700 (Pacific)

Attendees: Graham Dougall Daniel Conrod Irene McNeill
 Peter Van Muyden Tof Nicoll-Griffith Madeleine Palfreeman

Regrets: John Abel – Messaged responses via Daniel Conrod

1. Applications for certification and re-certification received by November 15, 2018 were processed and reviewed. Peter prepared the summary spreadsheet for each of the candidates as needed.

Peter Van Muyden had resigned from the committee as of October 31, 2018. Peter attended the meeting as he was able to provide feedback and background information regarding the candidates as he had processed the applications. Peter did not vote. The decisions were made by the current committee members.

A summary of the decisions made is attached to these meeting minutes.

A review of the RM criteria is planned for the next meeting.

2. Peter indicated that a few items in the Advanced Race Management seminar exam still need to be reviewed and clarified. Peter would like to ask Rob Woodbury to review the exam and make recommendations to the committee as he is a university professor with extensive experience creating exams. The committee agreed.

Peter also suggested that the Advanced Race Management seminar be revised to include interactive sessions as per the recent IRO seminar held in Toronto. The committee will discuss at their next scheduled meeting.

3. Tof is proceeding with the revision of the certification and re-certification application forms and met with Sam last week to discuss. Sail Canada is planning a new website design and suggested the RMSC follow the Cruising section application set-up. Tof to prepare a draft for the committee to review and discuss. The committee echoed that the application form be simple to complete and evaluate.
4. Irene reported on Graham's behalf that he and Sam have been granted access by US Sailing to their SOARS program (electronic log for race officials). US Sailing is amenable to grant Sail Canada race officials access to the program. Graham and Sam to evaluate and report back to the committee.
5. Irene confirmed that John Abel, Madeleine Palfreeman, Tof Nicoll-Griffith, Graham Dougall and Daniel Conrod will continue as members of the RMSC for 2019. The committee will ask Rob Woodbury to join the committee as a replacement for Peter. Daniel Conrod will replace Peter as the RMSC's member on the TCC.



6. Other Business –

- The committee thanked Peter for his years of service and his valued contributions to the RMSC. He will be missed.

7. Next meeting is scheduled for mid January.