

## Sail Canada

|  |   |   |
|--|---|---|
| <b>Committee: Training &amp; Certification Committee</b> | <b>Attendees:</b> Bronwyn Richardson, Nick Allinson, Wendy Loat, John Gourlay, Graham Fraser, Steve McBride, Julian Howarth,<br><br><b>Regrets:</b> Daniel Conrod, Helen Dam<br><b>Observers:</b> | <b>Date:</b><br><b>2019/01/06</b><br><b>Time: 8pm EDT</b><br><b>Location:</b><br><b>Conference Call / Webinar</b> |
|--|---|---|

| No. | Agenda Item                                    | Discussion / Action description  | Motion / Action  |
|-----|--|--|--|
| 1.0 | Call to Order                                  | Meeting opened at <b>8pm</b><br>Call for conflicts of interest: None   |  |
| 2.0 | Approval of minutes of December & Action Items | All minutes now available in Dropbox<br>December minutes approved  | Approved GF, seconded SM   |
| 3.0 | RMSC   | SOARS article for SC Newsletter<br><br>RMSC SOARS how-to document <ul style="list-style-type: none"> <li>- Wendy and Dan to discuss the process for updates</li> </ul>   | Wendy to write<br><br>WL/DC  |
| 4.0 | Officials                                      | Joint Meeting <ul style="list-style-type: none"> <li>- Still would like a joint meeting</li> <li>- Bronwyn to discuss with Don, follow-up with Wendy</li> </ul> Wendy talked with Kate MacLennan about CoC changes, mainly procedural updates<br>Background Checks <ul style="list-style-type: none"> <li>- Discussed the early disclosure of past incidents so that the situations could be addressed</li> <li>- Protocol for what happens if there is something found on a background check</li> <li>- Invite Kate (Board Member) and Benoit Girardin (AGM, LBB Sport) to next call</li> <li>- Prior to the February meeting, members of TCAC to submit questions for Benoit to Wendy</li> </ul> Safe Sport <ul style="list-style-type: none"> <li>- Mainly focuses on Adult/Youth relationship, need to further look into relevance for Cruising program which is mainly Adult/Adult</li> </ul> | BR<br><br><br><br><br><br><br><br><br><br>BR & NA<br><br>WL<br><br><br><br><br><br><br>BR & NA |
| 5.0 | Cruising                                       | Cruising Rubric updates <ul style="list-style-type: none"> <li>- Hasn't yet gone to sub-committee for review</li> </ul> Recertification process review <ul style="list-style-type: none"> <li>- Working on Start Keelboat Sailing first</li> </ul>   |  |
| 5.0 | E-Learning                                     | E-learning working group   |  |

|             |                            |  |               |
|-------------|----------------------------|--|---------------|
|             |                            | <ul style="list-style-type: none"> <li>- Julian Howarth to join the committee, more to represent CompDev and bridge to CANSail, still need a CANSail sub-committee rep</li> <li>- Send John contacts from RMSC &amp; JSC</li> </ul>  | <b>BR</b>     |
| <b>6.0</b>  | <b>High Performance</b>    | <p>Advanced Coaching Seminar</p> <ul style="list-style-type: none"> <li>- To be run in the next month or so</li> <li>- Investigate how CompDev currently aligns with the CAC model, bring in to re-alignment</li> </ul>  | Julian/Graham |
| <b>7.0</b>  | <b>CANSail</b>             | <p>New committee additions</p> <ul style="list-style-type: none"> <li>- Ameilia Leeksa, confirmed by Nick</li> <li>- Alex Byzko, confirmed by Wendy</li> </ul> <p>LF Clinics scheduled for Ontario and BC<br/>Still looking for more representation from East Coast</p>  | Steve         |
| <b>8.0</b>  | <b>ADMIN</b>               | <p>Website</p> <ul style="list-style-type: none"> <li>- Contact list hard to find on the website</li> <li>- Meeting minutes to go back up on the website</li> <li>- Organization of resource section</li> </ul>  | <b>BR</b>     |
| <b>9.0</b>  | <b>Round Table</b>         | <p><b>Committee Updates</b></p> <p><b>Cruising</b> - None</p> <p><b>CANSail</b> - Meeting next week</p> <p><b>JSC</b> - Certification requests have shown a need to review current requirements, possibly implementing some from the RMSC</p> <p><b>RMSC</b> - None</p> <p><b>Umpires</b> - None</p> <p><b>Coaches</b> - Timelines laid out around coach dev and 5-6 review, to be dictated by CANSail process</p> <p><b>AOB</b></p> <ul style="list-style-type: none"> <li>- Questions about Safe Sport and Background Checks to go to Wendy</li> </ul> | All           |
| <b>10.0</b> | <b>Future Agenda Items</b> | <p><b>Next meeting date: Feb 3</b></p> <p><b>2020 Meeting Schedule: Mar. 2, Apr. 6, May 4, Jun. 1</b></p> <p><b>All Mondays.</b></p>   |               |
| <b>11.0</b> | <b>Adjourn</b>             | <b>GF moved to adjourn meeting at 8.50 pm</b>  |               |