

## Sail Canada

<b>Committee: Training &amp; Certification Committee</b>	<b>Attendees:</b> Warren Nethercote (Chair), Lynne Beal, Mike Turner, Katie Nicoll, Eric Turner  <b>Regrets:</b> Joe Jospe <b>Observers:</b>	<b>Date:</b> 2018/02/13 <b>Time:</b> 8pm EST <b>Location:</b> Conference Call / Webinar
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No.	Agenda Item	Discussion / Action description	Motion / Action
1.0	<b>Call to Order</b>	Meeting opened at 8:05 pm eastern.  The Chair reported that the TCC Chair no longer felt it necessary to attend JSC meetings as a matter of routine but would be available for attendance at our request. The JSC expressed its appreciation for guidance during transition.	
2.0	<b>Approval of Minutes</b>	Approval of the minutes of the meeting of 16 January was moved by L. Beal and seconded by M. Turner. Motion carried.	
3.0	<b>Matters Arising</b>	<p><b>3.1 Report on JSC TOR Inquiries (S. Crothers):</b> S. Crothers had posted the Governance Committee’s proposed revision to the JSC TOR, Responsibility para 6 to Dropbox:  “Train and certify course conductors to deliver Judge training programs and <u>evaluate and certify candidates</u>”</p> <p>The JSC members agreed that the proposed amendment reflected the JSC request that evaluation be identified and requested approval of the amended TOR.</p> <p><b>Action:</b> S. Crothers for Sail Canada Governance Committee, to update TOR.</p> <p><b>3.2 Investigation following misconduct hearing (W. Nethercote):</b> (a) Investigation: The investigation was complete. The complainants’ allegations were found to be warranted and the JSC shared the complainants’ concerns that the protest committee’s decision suggested an unacceptable level of tolerance for abusive swearing and sexist behaviour in the sport of sailing. The JSC corresponded with the protest committee members, outlining their errors and providing developmental guidance, and with the host club Commodore, and to the two complainants. Responses had been received from two of the three protest committee members, and the one uncertified member of the protest committee member was in the process of re-certifying. Both complainants had responded expressing appreciation for Sail Canada’s action in the matter.</p>	<b>S. Crothers</b>

		<p>(b) Recommendations to Sail Canada and WS: Two initiatives arise from the investigation.</p> <p>(i) JSC will encourage Canadian judges to take the on-line <i>Respect for Sport</i> training module to better prepare for future incidences of abuse and harassment in sailing. Since there was a \$30 fee for this training, JSC recommends that Sail Canada seek sponsorship for the Respect for Sport program so that it could be made available to Sail Canada officials, not just judges, at no charge to individuals.</p> <p><b>Action:</b> S. Crothers to raise proposal for sponsorship with staff.</p> <p>(ii) JSC will prepare a submission to the World Sailing Rule 69 Working Group identifying deficiencies in the <i>Misconduct Guidance</i> and proposing amendments that would reduce the probability of repeats of the procedural errors made during the subject hearing, errors that were in large part due to an inexperienced protest committee relying overly on the <i>Misconduct Guidance</i>, to the detriment of the rules.</p> <p><b>Action:</b> JSC Chair to draft submission and collaborate with Lynne Beal prior to making submission to WS Rule 69 Working party.</p>	<p><b>S. Crothers</b></p> <p><b>W. Nethercote</b> <b>L. Beal</b></p>
<p><b>4.0</b></p>	<p><b>Work Plan</b></p>	<p><i>Agenda items 4.1 and 4.2 were conducted out of order due to context.</i></p> <p><b>4.2 Certification Standards (Warren Nethercote):</b> The JSC reviewed Version 4 of the proposed revised Judges program and agreed to various amendments:</p> <ul style="list-style-type: none"> <li>• Minor editorial amendments for clarity, both to main body and to forms</li> <li>• Addition of a judge-initiated reference form for completion by Chief Judges at, or immediately following events</li> <li>• Modification of the course conductor alternative to the National Judge Seminar for National Judge recertification requirements</li> </ul> <p><b>Action:</b> S. Crothers to identify or establish an email address to be used for submission of judge-initiated reference forms.</p> <p><b>Motion:</b> W. Nethercote moved and M. Turner seconded ‘that the JSC recommend that TCC approve the revised Judges Program at its meeting of March 12, 2018.’ Motion Carried unanimously.</p> <p><b>Action:</b> JSC Chair to prepare approval package for submission to TCC and circulate to JSC prior to submission to ensure accuracy.</p> <p><b>4.1 Communications (Eric Turner):</b></p> <p>(a) Next iteration communications plan: Eric Turner had circulated an updated communications plan which added the development of judges as a key message and identified the need for updating the</p>	<p><b>S. Crothers</b></p> <p><b>(Motion for TCC Consideration)</b></p> <p><b>W. Nethercote</b></p>

		<p>judges web page on the Sail Canada site. The JSC supported the amendments.</p> <p>(b) Communications materials: Eric Turner had circulated a draft first message from the JSC to judges. The JSC supported early release to judges via Sail Canada, but with reordering</p> <ul style="list-style-type: none"> <li>(i) Key messaging around judge development to be added</li> <li>(ii) JSC members to provide short biographical descriptions</li> <li>(iii) Principal message to be related to test development</li> <li>(iv) Revised Judges program to be identified as next key deliverable</li> </ul> <p><b>Action:</b> JSC members to provide biographical material (two sentences or so)</p> <p><i>Example: Warren Nethercote, IJ, NS (JSC Chair): Warren is a member of the Sail Canada Appeals Committee and officiates mostly for one-design classes at national or international events. He does foredeck on PHRF boats at St. Margaret Sailing Club and Bedford Basin Yacht Club and races DN class iceboats in the hard water season.</i></p> <p><b>Action:</b> E. Turner to revise draft message, circulate to JSC, and collaborate with S. Crothers for release to judges.</p> <p><b>4.3 Testing (L. Beal):</b></p> <p>a. Club Judge Test: The new club judge test was rolled out at a BC seminar. Three minor amendments had been made to questions as a result, and the test was now considered operational. The next use would be in Ottawa in March. L. Beal expressed her appreciation for the Testing Working Group’s efforts, which had been significant.</p> <p>b. Proposed Interim RJ/NJ testing via US Sailing: US Sailing had agreed to make its on line RJ/NJ test available to two tranches of Sail Canada Judges. Invitations had gone to the first tranche, and a general announcement would be made to the judge community for the second tranche.</p> <p>c. Longer Term RJ/NJ Test Development: The Testing Working group can now begin to review and revise Sail Canada’s RJ/NJ testing materials. Significant work will be required since most existing questions lack diagrams, and some require reconsideration of the answers. The JSC agreed that future RJ/NJ tests would not include a Part C requiring candidates to write individual decisions.</p> <p><b>4.4 Training Materials (Nethercote/M. Turner):</b></p> <p>a. Club Judge Seminar Presentation: L. Beal had provided feedback on the updated PPT for the Club Judge seminar, following cross-referencing with the new Club Judge test. M. Turner agreed to incorporate the comments into the PPT.</p> <p><b>Action:</b> M. Turner to amend Club Judge seminar PPT prior to Ottawa</p>	<p><b>All</b></p> <p><b>E. Turner S. Crothers</b></p>
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Judges Sub-Committee Meeting - Draft Minutes (2018/02/13)

		<p>seminar in March.</p> <p>b. Proposed Outline Club Judge Renewal Seminar Presentation (defer to future meeting)</p> <p>c. RJ/NJ Seminar Presentations (defer to future meeting)</p>	<b>M. Turner</b>
<b>5.0</b>	<b>Certifications</b>	No applications received	
<b>7.0</b>	<b>Future Meetings</b>	<b>Dates &amp; Agenda items:</b> Next meeting Thursday March 15, 2018, 2000EST	
<b>8.0</b>	<b>Adjourn</b>	Following a motion by M. Turner the meeting adjourned at 2133 EST.	