



Sail Canada Regional Championships Hosting Requirements & Proposal Process

Purpose

Sail Canada's Regional Championships provide an opportunity for sailors to train and compete with high-level sailors in their region. The purpose of the Regional Championships is to:

- Provide opportunities for development of competitive youth sailors, through valuable training & racing experiences
- Award Open Champions in the Laser, Laser Radial, Laser 4.7, 420, 29er, Optimist & 2.4M classes
- Award U17 Regional Champions in the Laser Radial, Laser 4.7, 420 & 29er classes
- Award U15 Regional Champion in the Optimist class
- Provide development and mentoring opportunities to coaches
- Deliver training and development opportunities for officials and volunteers
- Build legacy in the host region for future event hosting through development of officials, volunteers, venues & local resources
- Serve as a talent identification opportunity for regional and provincial sailing teams

Regional Rotation

The Sail Canada Regional Championships will rotate through provinces in the East, Central and West regions of Canada on an annual basis. The order of rotation is planned as follows:

- **Sail East:** Prince Edward Island – Newfoundland – Nova Scotia– New Brunswick
- **Sail Central:** Quebec – Ontario
- **Sail West:** Manitoba – Saskatchewan – Alberta – British Columbia

Changes to the rotation are to be agreed on by Sail Canada and the Provincial Sailing Associations in the region in advance of venue selection.

Dates & Schedule

The Regional Championships consists of two days of training and two days of racing. The venue must be available to sailors and coaches for training a minimum of one additional day in advance of the training days. Regional Championships are to take place during the last 3 weeks of July or first week of August. A training camp for select athletes may be scheduled leading up to or after the dates of the Championship. If scheduled, extended access to the venue for the selected athletes & coaches will be required.

Venue Requirements

Selected hosts will be sailing venues with experience hosting local or regional regattas and a strong volunteer pool. Venues must be reasonably accessible for teams travelling by land and be proximal to accommodation and amenities. Hosts must be able to meet the following on-shore and on-water event delivery requirements:

On-Water

- Sizable racing area within a minimal distance from the launch facility
- Proven wind and weather patterns for the time of year the event will take place
- Available boats and equipment for all on water delivery (race committee, mark set, judging, spectators/media)
- Sail Canada certified officials to be used for lead and supporting Race Management and Judge roles

On-Shore

- Boat storage and launching/docking facilities for 100+ dinghies, 30+ coach boats and associated trailers
- Covered space (indoor or outdoor) for sailor/coach/official meetings, de-briefs and group activities
- Indoor space for registration and administration, with high speed internet and office facilities

- Meeting space for officials groups, protest hearings and scoring functions
- Changing and washroom facilities
- Provision of daily nutrition for sailors/coaches/officials/volunteers

Championship Organization

The selected Host Organization will be agents of Sail Canada in delivering the Championship. Sail Canada will be the Organization Authority. Roles of each will include the following:

Organizing Authority – Sail Canada

- Appoint a Technical Delegate, Principal Race Officer, Course Race Officers and Chief Judge, in consultation with the Host Organization
- Supply technical documents (NOR & SI's) in consultation with the PRO & Chief Judge in both official languages
- Implement online registration services and event website
- Provide medallions and plaques to be awarded to top sailors in each class
- Offer support from Sail Canada staff in the planning and delivery of the Championship

Host Organization

- Appoint a Chair Person with experience organizing local or regional regattas
- Form an Organizing Committee with members holding experience &/or expertise in:
 - Technical Delivery (on-water activity, equipment, scoring)
 - Event Administration (registration, budgeting, communications)
 - Sponsorship & Fundraising
 - Shore Delivery (nutrition & meals, venue logistics, signage, room set-up)
 - Ceremonies & Awards
 - Volunteer Recruitment & Management
- Source equipment and boats required for on-water delivery
- Manage budget and finances, including funding from public and private sources
- Work closely with Technical Delegate and Sail Canada staff on all aspects of the championship

Sail Canada will execute a detailed agreement with the selected Host Organization. The agreement will provide specific detail of the delivery requirements and roles of each party.

Proposals to Host

Proposals are to be received by Sail Canada no later than **May 31st** of the year prior to the Championship and must include the following:

- A written proposal including:
 - Host venue location & facilities
 - Sailing area & expected conditions (wind & weather for time of year)
 - Proposed dates & schedule
 - A detailed outline of the Host Organization's ability to meet the requirements listed in the *Venue Requirements & Championship Organization* sections of this document
- Endorsement from the Provincial Sailing Association
- Endorsement from Host Organization's Commodore &/or Board of Directors