



*Temple Reef Sailing Club promotes the
Interest, participation and training in the sport of sailing.*

Sail Thunder Bay Job Description

Head Instructor

Reporting To: Coordinator

Preamble: STB recognizes that our instructors are the key to our program. Their skills, attitudes, sensitivities and maturity have a significant impact on whether the participants have an enjoyable learning experience. Instructors must have an awareness of importance of a safe clean site and their behaviour, both in and out of boats around the club, has an impact on program image. In light of this, we are seeking a head instructor who demonstrates the following skills and characteristics:

Skills: Demonstrated ability to teach sailing to youth and adults, Strong swimmer, Strong sailing ability, Organizational ability, Leadership skills, Ability to manage groups, Problem solving skills.

Certification requirements: Current certification in CPR, First Aid, Swimming (Bronze Medallion),
CAN Sail 3 & 4 Coach, can certify CAN Sail 1, 2, 3, 4

Characteristics: Safety Conscious, Mature, Positive Attitude, Disciplined, Self-Motivated, Punctual, Resourceful, Courteous, Articulate, Diplomatic, Respectful, Generates Fun, Ability to work well in a team environment.

Responsibilities:

- Reports to Coordinator/Coordinator
- Fosters positive team environment and ensures that the team's goals are consistent with the club's goals
- Ensure compliance with curriculum/Lesson Plans: Written curriculum and lesson plans following CYA standards
- Responsibility for equipment storage and ground clean up is assigned to students and completed daily
- Problem solve with parents and students
- Maintain equipment Inventory of all equipment and any shortages or losses
- Maintain copies of student registration forms, course registers, student attendance and safety reports
- Promote involvement with TRSC to students

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