



OTTAWA NEW EDINBURGH CLUB

501 Sir George-Étienne Cartier Parkway
(formerly known as Rockcliffe Parkway)

Ottawa, Ontario K1M 2H9

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onecadmin@gmail.com

The Ottawa New Edinburgh Club (ONEC) is looking to hire a **Sailing Head Instructor** for its 2018 Youth Sailing Day Camp. ONEC is one of the oldest boating clubs in Canada with over a hundred years of history. Our vision is to be the best and friendliest non-profit, volunteer, and community-based recreation and training summer sports club in Ottawa. ONEC encourages fun, fitness, and skills acquisition for sports participants of all ages. Instructors receive a full ONEC 2018 membership, which includes access to ONEC's sailing, tennis and rowing facilities.

Duties of Head Instructor:

The main duty of the position is to supervise the team of instructors (1 x CANSail $\frac{3}{4}$ and 3x CANSail $\frac{1}{2}$) that will provide sailing instructions to day camp participants in accordance with CANSail standards. Other duties includes but is not limited to supervising day camp participants before hours, during lunch period and after hours.

Number of position available: 1

Employment period: June 25 to August 24, 2018. If the instructor is available between May 7 and June 22, a full-time or part-time work may be offered to help with administration and membership training.

Work hours: Monday to Friday, 40 hours a week. There may also be opportunities to teach private lessons in the evening or on weekends.

Required qualifications valid until August 24, 2018

Sail Canada CANSail Instructor (Trained or Certified)

Pleasure Craft Operators Card (PCOC)

Coach Boat Safety Course

Current First Aid

Current CPR Certification

Additional requirement

Police Check and Vulnerable Sector Screening

Required skills and personal traits

Experience working with children and youth

Experience working in a camp or recreation program

Excellent communication skills

Team player

Enjoy working with children and youth

Excellent customer relations skills

Friendly, trustworthy and honest personality.

Assets:

Sail Canada CANSail Instructor 3/4 (Trained or Certified)

Experience in a management of a team of sailing instructors.

Bilingual (English/French)

Availability from May 7 to June 22.

ONEC welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in the selection process.

Please send your resume, cover letter and references to:

Neil Baisi

2018 Sailing Director

Director@sailonec.com