



## Cruising Sub-Committee Newsletter

November 2017

Note: *The Cruising Panel has been renamed as the Cruising Sub-committee to maintain consistency within the organization. The mandate of the subcommittee continues to be focused on keelboat, powerboat and navigation training.*

### **Sail Canada Organization**

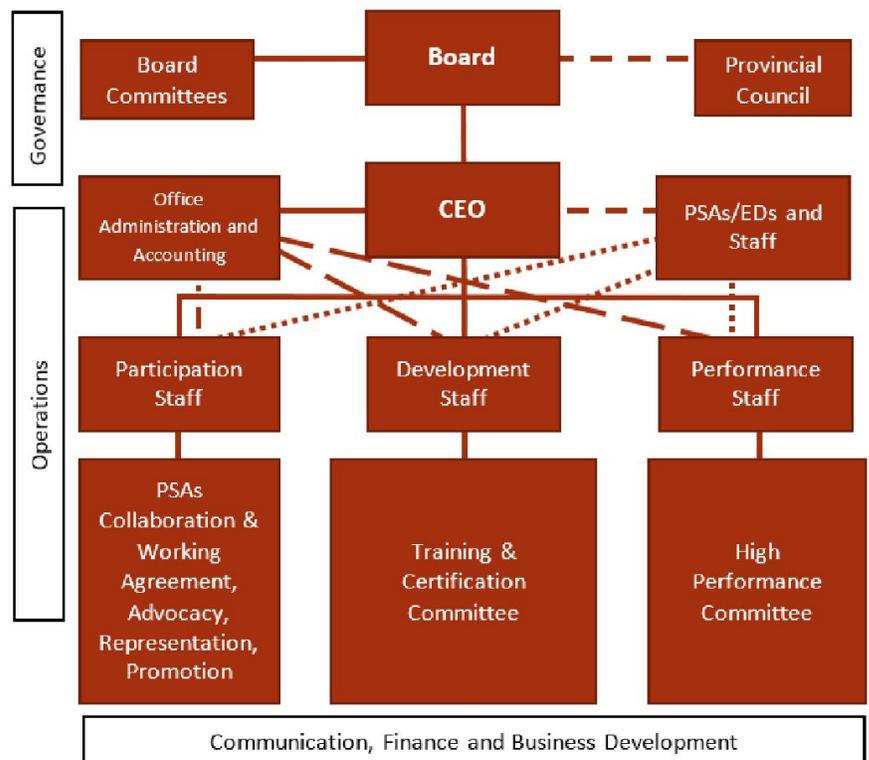
Over the past decade, Sail Canada has undergone a significant organizational transformation. The Board has been reduced in size and is focused on governance.

Staff and the CEO work with volunteers and athletes to deliver the Sail Canada mission. Sail Canada has three key pillars on which its programs are focused:

- Participation* – Advocacy, guidance, representation and promotion
- Development* – Training, programs, standards, certifications
- Performance* – Olympic, Paralympic, major events, coaching

Each of these pillars has strategic objectives. More information

about the Sail Canada Mission and the strategic objectives of the three pillars can be found in material covering the Leadership Conference recently held in Toronto. Look under the events tab on the Sail Canada website.



### **Sail Canada Leadership Summit and AGM**

A TCC (Training and Certification Committee) meeting was held in conjunction with the Summit. TCC members and sub-committee chairs attended. Items of interest covered at the meeting included acceptance of a new Cruising Catamaran endorsement. There was discussion about online testing and education and conversation about Sail Canada involvement and approach to these issues. The areas of focus for the Cruising Sub-committee for the coming year were identified as follows:

- Support Power Training System Feasibility Study
- Support Keelboat/Cruising - System Review



- Clarify Progression: Start Keelboat -> Basic Cruise Instructor
- Complete transition to New Coastal Navigation Standards
- Cruising Catamaran Endorsement: Standard and Support materials
- Sail Canada Resources selection functionality
- Manual Updates: Practices and procedures manual, Power Manual, Logbook Standards page
- Review Instructor Certification / Certification Renewal process and timing
- Notes for Intermediate Cruise Afloat skills
- Optional Cards for students showing levels achieved
- Agitate Transport Canada for ICC authorization
- Review and where appropriate update and/or create student evaluation material (exams, rubrics)
- Organize/hold IE clinic for Eastern Canada

At the conference, plenary sessions were held to discuss and develop strategies to support the Sail Canada mission. Funding sources from the government, member clubs, participants and sponsors was one of the central issues covered at these sessions. Only 45% of the funding that supports Sail Canada programs comes from government sources. A portion of this funding must be dedicated to the high performance pillar, and funding level depends on achievement. Funding from sponsors and government also depends on participation and programs delivered. To develop sponsorship funding it is important to be able to identify the participants that may be reached through sponsorship. For the Keelboat and powerboat training system this information is gathered through Program Participant Reports submitted through the Provincial Sailing Associations, using Checklick (or excel reports where authorized). The capture of information about the participants in our programs is a key component to the support of funding growth.

Checklick is designed to track program participation, client development and achievement, as well as record certifications accomplished. Students can be given their own access to information defining their progress. For students in sailing oriented programs, the application provides an opportunity to link a student to a broader community demonstrating school and student affiliation to the Canadian National Sport authority. The Program Participant fee charged may simply be shown as a separate cost component to students, outside of individual program costs, emphasizing the links of the school to a national sport organization and supporting the use of the standards and materials developed by Sail Canada.

### **Sail and Power Cruising Updates**

#### **Cruising Catamaran Endorsement**

The focus of this endorsement is on the development of theory knowledge and practical skills unique to a cruising catamaran. The endorsement is designed to follow the Intermediate Crew or Intermediate Cruising standards and can be offered as a standalone course, a challenge, or can be integrated into a course leading to Intermediate, Advanced or Offshore Cruising Standards when delivered on a catamaran. The endorsement will be effective January 1, 2018. The format documenting this endorsement is similar to that of other Cruising standards and can be viewed on the Sail Canada website.



Intermediate Cruising instructors may be authorized to deliver training and evaluate skills for award of this endorsement by application to Sail Canada. Requirements are defined in the Intermediate Cruising Instructor standard, effective January 1 2018 and accessible on the Sail Canada website. To achieve instructor level certification a candidate will be expected to demonstrate capabilities relevant to operation of a cruising catamaran, write the student level examination to 90%, develop curriculum and lesson plans for delivery of the training and describe how they would conduct a challenge of the standard. Ability to operate the vessel may be demonstrated through completion of the endorsement as a student or by application to Sail Canada with reference to accumulated experience in operation of a cruising catamaran.

#### **Intermediate Cruise and Power standards**

Minor wording changes are being made to these student standards, including references to familiar waters, clarification of navigation prerequisites and the wording of physical requirements.

The requirement to demonstrate rafting in the Intermediate power standard has been eliminated – theory elements relevant to rafting at anchor or at dock should be covered in the ashore portion of the standard and key boat handling skills should be demonstrated when developing skills when coming alongside a fixed or floating dock.

#### **Coastal Navigation Standards**

Stakeholders (Instructors, Schools and Provincial Sailing Associations) are reminded that the Coastal Navigation Standard will be retired at the end of this calendar year. This standard has been replaced by the Basic Coastal Navigation and Intermediate Coastal Navigation standards. Effective January 1, 2018 student certification for the Coastal Navigation standard will no longer be available.

A comparison of the Coastal Navigation standard to the new Basic Coastal Navigation and Intermediate Coastal Navigation standards has been prepared and will be posted on the Cruising Instructor page on the Sail Canada website.

#### **Basic IE**

Changes to explicitly include power instructors as potential candidates for this level. To be effective January 1, 2018.

#### **Offshore Instructor**

Changes to reflect the modification made to the Offshore standard earlier in 2017 and inclusion of the Offshore Crew standard. To be effective January 1, 2018.

#### **Pleasure Craft Operator Card**

The current examinations are scheduled to expire December 31, 2017. Transport Canada has extended the validity period of these examinations for one calendar year. The new expiry date is December 31, 2018. Examinations will **not** be reprinted to reflect this extension and revised expiry date.

Transport Canada has advised us that beginning January 01, 2018, open-book testing will be permitted in the classroom. This will be available for a one-year trial period. Transport Canada will re-evaluate open-book testing in late 2018 and make a decision on whether or not to continue with open-book testing in the classroom at that time.

Note that some limitations apply to this approval of open book testing:



- This only applies to situations where the candidate has taken at least 4 hours of boating safety training ( a Basic Cruising Course would meet this requirement);
- Sail Canada must update the published test protocol and the protocol must be approved by Transport Canada (This process is underway – check the instructor/PCOC page on the Sail Canada website for updates on the progress of this process).

PCOC instructors are reminded that they will need to identify PD (Professional Development) activities when completing their annual registration. Information on PD requirements can be viewed on the PCOC instructor page or in the November 2016 Cruising Subcommittee newsletter.

Sail Canada is the Transport Canada (TC) recognized course provider. Sail Canada PCOC instructors must work through Sail Canada when addressing TC related PCOC issues. TC has explicit rules concerning the creation and approval of materials that are used to deliver PCOC training. TC has retained the right to approve all printed and distance learning materials used in delivering PCOC training.

#### **Proof of Physical Capability for Cruising Instructors**

Day sailing and powerboating instructors are reminded that effective January 1, 2018 requirements for recertification will include proof of physical capability. For instructors teaching live aboard courses this requirement is met through completion of a Transport Canada Marine Medical. Instructors delivering practical on-water training that does not include a live aboard component may choose to meet this requirement through demonstrating on water competence to a Sail Canada Cruising Instructor Evaluator. Instructors interested in exercising this option should contact these Provincial Sailing Association or local sailing school for more information on how to accomplish a demonstration of competence.