



Sail Canada Women's Keelboat Championships Hosting Requirements & Proposal to Host

Background:

The Sail Canada Women's Keelboat Championship is hosted annually, rotating through the western, central and eastern regions of Canada. The event is open to competitors across the country, a number of whom are able to take part thanks to the provision of charter boats from the local area.

Hosting Details:

Dates and duration

- Event duration is 4 days: 1 day of training; 3 days of racing
- Traditional event date is in the calendar block from late-August to late-September

Organization

The Host Organization awarded the event:

- Becomes agents of Sail Canada, the Organization Authority for the Sail Canada Title Event;
- Will appoint a Chairperson. That Chair will hold experience in roles delivering well executed events;
- Is responsible for recruiting volunteer teams to carry out all aspects of the event;
- Provides a charter boat fleet for out of town/province competitors;
- Will assume Primary Commercial General Liability Insurance and Regatta Liability Insurance* of at least \$2 million dollars each on the event, ensuring that these coverages are in effect at all times to cover incidents or accidents on site and on the water** for the duration of the event - such insurance to cover participants, officials and guests, and name Sail Canada as additional insured on primary insurance policy for the year around the Championship.

**Sail Canada Championship event delivery may be put under the Club's existing insurance policy, or carry a stand-alone policy.*

***On-water Regatta Liability is readily available through Skippers' Plan, Sail Canada's Official Insurance Provider - see here: <http://skippersplan.com/sail-canada/water-regatta-liability/>*

Technical and On-water Delivery

- As the Organizing Authority, Sail Canada will supply:
 - Technical Document templates (NOR and Sailing Instructions) in both official languages (English and French)
 - Online registration service for all sailors, coaches, officials and volunteers
- Sail Canada and the host organization will work together to appoint the following positions:
 - Principal Race Officer
 - Chief Judge
- Host Organization facilitates the provision of all on-water event delivery boats and marks

Shore Delivery

- Daily nutrition provisions (lunch/snacks)
- Designated area for registration & information desk
- Club access for competitors & volunteers
- Safe docks & launching areas
- Social events / meals for competitors during the event

The organization awarded the event will execute a Memorandum of Understanding with Sail Canada outlining the responsibilities of each party.

Proposals are to be received by Sail Canada no later than **May 31st** of the year prior to the Championship and must include the following:

- Executive Summary of the Organization's plan to host
- Endorsement from their Provincial Sailing Association
- Name Chairperson(s) to be appointed
- Indication of the fleet that would be used