



Britannia Yacht Club Junior Learn to Sail Program

Britannia Yacht Club Junior Learn to Sail Program offers high quality sailing lessons to youth in the Ottawa area. The program is seeking application from experienced, qualified individuals for the 2019 season for the following position:

Head Coach

Ottawa, Ontario
Full Time Seasonal

Background

Our Junior Learn to Sail Program, has been teaching children the love of sailing since 1954. Our program takes place out of our Junior Club house located on the BYC property. We run two programs in this area, our Learn to Sail program as well as our Race Program. Our learn to sail fleet consist of 420's, Topaz's and a new fleet of Opti's for the 2019 season. Our Race program has 3 teams, Optimist, 420's and Lasers. The sailor's in our program range in age from 7 to 17.

Nature and Scope

Britannia is seeking a Head Instructor to work over the 2019 season. Individuals in this role will be responsible for the delivery of customer service excellence through participant satisfaction and safety during all instructional sessions as well as in everyday interactions with club members, participants and their families.

Responsibilities

- Ability to provide a safe and fun environment to participants in the Jr. Learn to Sail Programs
- Organize, schedule and execute a pre-season instructor orientation program, with the support of the Youth Director
- Coordinate and assist in pre and post season maintenance of all power and sailing boats and equipment
- Assist with the management of the CANSail certifications in Checklick
- Teach, coach and supervise a wide variety of programs for the season
- Ability to communicate effectively with a wide range of people associated with the programs, including but not limited to participants, parents, volunteers and other staff.

- Play a role in ensuring the equipment used remains clean and in good repair throughout season
- Maintain all relevant and required records
- Work productively with other staff and volunteers to deliver high quality programs
- Attend all scheduled staff training events and meetings
- Maintain and upgrade as required certifications and qualifications.

Qualifications

- At least CANSail 3/4 Instructor certification
- At least 2 years of experience coaching sailing
- Able to manage a staff of up to 10 instructors
- Able to organize a sailing school with 60 – 70 students at any given time
- Current Standard First Aid and CPR
- Pleasure Craft Operators Card
- Certificate of radio operation training - VHF/ROC
- Vulnerable Sector Screening
- Registered instructor in good standing with Sail Canada
- Boat safety training and certification is an asset

Competencies

Teamwork – Actively builds teams and encourages open relationships for maximum organizational effectiveness.

Initiative – Does the right thing at the right time without being asked.

Commitment to Service Excellence – Deliberately identifies and creates opportunities to enhance every individual's experience.

Commitment to Child and Youth - Commits to assisting growth and development for children/youth

Concern for Health and Safety - Acknowledges and understands how to manage and educate others of risk and harm reduction.

Accessibility

We are an equal opportunity employer.

We welcome and encourage applications from people with disabilities. We will work with you to accommodate your needs in line with the goals of the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Should you require accommodation through the application or interview processes, or any stage of the recruitment process, please contact Britannia Yacht Club directly at 613-828-5167 or info@byc.ca

If you are interested in the opportunity to be considered to join our team, please submit your letter of application and resume to:

Name: Paul D. Moore

Title: General Manager

Email Address: info@byc.ca

We thank all applicants, however only those considered for an interview will be contacted.