

## Sail Canada

<b>Committee: Training &amp; Certification Committee</b>	<b>Attendees:</b> Warren Nethercote (Chair), Lynne Beal, Katie Nicoll, Eric Turner, Joe Jospe, Samara Crothers  <b>Regrets:</b> Mike Turner <b>Observers:</b>	<b>Date:</b> <b>2018/06/04</b> <b>Time: 1pm EST</b> <b>Location:</b> <b>Conference Call / Webinar</b>
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No.	Agenda Item	Discussion / Action description	Motion / Action
1.0	<b>Call to Order</b>	Meeting opened at 1301 EDT.	
2.0	<b>Approval of Minutes</b>	Approval of the minutes of the meeting of 8 May was moved by J. Jospe and seconded by K. Coleman Nicoll.  Motion carried without amendment.	
3.0	<b>Matters Arising</b>	<p><b>3.1 Respect for Sport (S. Crothers):</b> Sail Canada has submitted a proposal for sponsorship of the Respect for Sport program to a private foundation actively involved in amateur sport.</p> <p><b>3.2 Rule 69 Advisory Panel (W. Nethercote):</b> Invitations have still to be made. <b>Action:</b> W. Nethercote to continue invitation process for advisory panel members, initially IJs resident in Canada. <b>Action:</b> E. Turner to draft advisory panel announcement copy for next judge newsletter.</p> <p><b>3.3 Budget Proposals (S. Crothers)</b> Manitoba, Ontario Quebec, Nova Scotia, Prince Edward Island and Newfoundland and Labrador had replied to Sail Canada, indicating that funding was available for officials' development, either from the PSA or, more often, from the provincial sport body. <b>Action:</b> E. Turner to develop communications materials for judges newsletter (also see Section 4.5).</p>	<p><b>W. Nethercote</b></p> <p><b>E. Turner</b></p> <p><b>E. Turner</b></p>
4.0	<b>Work Plan</b>	<p><b>4.1 Certification Standards</b> (defer to future meeting):</p> <p><b>4.2 Testing (Lynne Beal):</b> a. <u>Continuing Club Judge Test Experience</u> (L. Beal for Testing WG): There had been no seminars since the last meeting but the Club Judge Sample Test had been updated and would be added to the Sail Canada Judges web page. <b>Action:</b> Lynne Beal to forward updated sample Club Judge test to Sam Crothers for installation on the Sail Canada web site.</p>	<p><b>L. Beal</b></p> <p><b>S. Crothers</b></p>

		<p>J. Jospe had completed development of the French version of the club judge test, together with the answer guide. There was direct correspondence with the English master test question bank.</p> <p>The club Judge test portion of the JSC Drop-box had been updated and reorganized.</p> <p><u>b. Interim RJ/NJ testing via US Sailing (L. Beal for Testing WG; S. Crothers):</u> Neither L. Beal nor S. Crothers had received notice of further use of the US Sailing test by Canadian judges.</p> <p><u>c. RJ/NJ Test Development for October 2018 RJ/NJ Seminar (L. Beal for Testing WG):</u> The testing group had been making good progress. J. Jospe had completed development of diagrams for scenarios used previously as text alone and a question format/logic tree for scenario-based questions had been agreed. Question development was progressing well, for both parts A (T/F) and B (multiple choice scenarios).</p> <p>The JSC reviewed the earlier decision to exclude Part C questions (scenario-based written facts, conclusions and decisions) from the test on the basis of subjectivity, and remained comfortable with the earlier decision. The inclusion of such questions had merit, but general experience was that downside issues had too often arisen from Part C questions.</p> <p>A current priority in the test development process was careful examination of the question bank to ensure that all necessary concepts were being examined, and that the balance of questions between concepts was appropriate.</p> <p><b>4.3 Training Materials:</b></p> <p><u>a. Ongoing Experience with Club Judge Seminar Presentation (Mike Turner/Lynne Beal):</u> There had been no Club Judge seminar since the last meeting.</p> <p><u>b. RJ/NJ Seminar Presentations:</u> The JSC reviewed outline version 4.1, attached as Annex A. Various items were discussed, including:</p> <ul style="list-style-type: none"><li>• Need for inclusion of specific discussion of different burdens of proof required under Rule 2, Part 2 and Rule 69;</li><li>• Potential for deletion of 'Validity' if the Club Judge seminar briefing package were provided as pre-seminar reading material;</li><li>• Scope of the Rule 69 discussion, and need for increased scope of Rule 2 discussion; and,</li><li>• Probable need for increased time allowance for testing, based</li></ul>	
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		<p>on prior seminar experience;</p> <p>although the overall structure of the outline was accepted.</p> <p>The JSC discussed the incomplete draft RJ/NJ Seminar PowerPoint presentation and agreed to continued development.</p> <p><b>Action:</b> W. Nethercote to continue with development of draft briefing package and circulate. Testing Working Group to provide scenarios for in-seminar exercises</p> <p><b>4.4 Potential RJ/NJ Seminars</b> (not discussed)</p> <p><b>4.5 Communications:</b></p> <p>The JSC proposed that the next Judges Newsletter include the following topics:</p> <ul style="list-style-type: none"> <li>• The Rule 69 Panel</li> <li>• Availability of a new, on-line Club Judge practice test</li> <li>• Progress of development of new RJ/NJ test</li> <li>• Availability of provincial funding for officials' development</li> </ul> <p><b>Action:</b> W. Nethercote to work with E. Turner to develop a draft newsletter for JSC approval.</p>	<p><b>W. Nethercote</b> <b>Testing WG</b></p> <p><b>W. Nethercote</b> <b>E. Turner</b></p>
5.0	<b>Certifications</b>	No Certification proposals.	.
6.0	<b>AOB:</b>	The Testing WG members agreed to stay online after adjournment to discuss progress of its work.	
7.0	<b>Future Meetings</b>	<p>A Doodle Poll would be circulated for a daytime meeting in the week of 9 July.</p> <p><b>Action:</b> S. Crothers to prepare and circulate Doodle poll.</p>	<b>S. Crothers</b>
8.0	<b>Adjourn</b>	Following a motion by K. Coleman Nicoll the JSC meeting adjourned at 1403 EDT.	

**Annex A: Preliminary RJ/NJ Seminar Outline v4.1****Preparing for the Seminar**

- Pre-reading: World Sailing Judges Manual; World Sailing Misconduct Guidance; World Sailing Cases; Sail Canada Appeals
- Individual Written Exercise (Prepare Facts Found, Conclusions and Decision in two weeks before seminar )

Session	Topic	Duration/ Cumulative h:m/h:m	Schedule
<b>Block 1</b>			
1	Opening <ul style="list-style-type: none"> <li>• Welcome &amp; Seminar Goal</li> <li>• Introductions</li> <li>• Seminar Outline</li> </ul>	0:30/0:30	
2	Evolving Judge Roles <ul style="list-style-type: none"> <li>• Chief Judge Activities</li> </ul>	0:30/1:00	
3	Rule 2 and Rule 69. Misconduct	0:60/2:00	
4	Hearings involving support persons	0:30/2:30	
5	Technical Committee (Measurement) Protests	0:15/2:45	
<b>Block 2</b>			
6	Protest Procedural Considerations	0:30/3:15	
7	Validity (Part 2, Redress) <ul style="list-style-type: none"> <li>• Group exercises/discussion</li> </ul>	0:30/3:45	
8	Withdrawal of Protests	0:15/4:00	
9	Facts <ul style="list-style-type: none"> <li>• Group Exercises/discussion</li> </ul>	0:45/4:45	
<b>Block 3</b>			
10	Conclusions <ul style="list-style-type: none"> <li>• Group Exercises/discussion</li> </ul>	0:45/5:30	
11	Decisions and Discretionary Penalties <ul style="list-style-type: none"> <li>• Group Exercises/discussion</li> </ul>	0:45/6:15	
12	Reopening	0:20/6:35	
13	Redress	0:20/6:55	
14	Post-race Penalties/Arbitration	0:30/7:25	
<b>Block 4</b>			
15	Damage and Injury	0:20/7:45	

Judges Sub-Committee Meeting - Minutes (2018/06/04)

16	On-the-water	0:45/8:30	
17	Test Introduction	0:10/8:40	
18	Test	1:00/9:40	
19	'Round-up' <ul style="list-style-type: none"> <li>• Participants topics/questions</li> <li>• closing</li> </ul>	0:30/10:10	