

Sail Canada Race Management Sub-Committee

Committee Meeting - Meeting

October 27, 2014

2100 – 2300 (Atlantic)

John, Peter, Irene, Ross, Madeleine, Colin, Rob.

Regrets – Mark

- Review of proposed criteria completed as per attached document
- Motion to approve circulated by email on Oct 28th – moved Sept 24<sup>th</sup> by Mark, seconded by Peter:
  - The Race Management Sub-Committee approves the attached document, "Sail Canada CRITERIA for RACE OFFICERS and COURSE CONDUCTORS", as the official Sail Canada Race Management Program and asks the Sail Canada TCC to approve this document for implementation on January 1, 2015. This motion includes the creation of the positions of Sail Canada Race Officer Emeritus, Sail Canada Assistant Mark Layer and Sail Canada Mark Layer.
- Approved unanimously
- Committee agreed to confidential vote on the motion to approve the criteria – votes to returned within 24 hours of criteria being circulated
- Agreed that applicants for certification this year will follow current criteria but will be reviewed using the new criteria.
- Once approved the Criteria will be forwarded to TCC for approval and implementation on January 1, 2015
- John presented review of Victoria Advanced Race Management Seminar
  - 14 participants
  - 2 NRO
  - 8 CRO
  - 1 ARO
  - 3 with no certification
- Motion moved by Ross, second by Madeleine
  - The minimum requirement for participant at the Advanced Race Management Seminar be Club Race Officer
- Approved unanimously
- Discussion ensued concerning Hunter Lowden's participation's in the Seminar. He had been offered special dispensation to write the exam at a later date because of other Sail Canada commitments at the Annual Meeting. However, he did not fully participate in the 2 days as arranged and therefore the committee

agrees that he did not successful complete of the Seminar – regardless of the exam result.

- Ross, John and Madeleine have agreed to review, with input from all committee members, and to update the current ARM Seminar material and exam with a report and update before the seminar is presented next year.
- Additional item approved by email, Oct 28th
  - Motion moved by Irene, second by John  
The RMSC approves the concept of a Sail Canada Safety Officer to be a stand alone standard to be included in the Race Management Program.  
Further the RMSC asks SC staff to enter negotiations with the authors for the use of the program material.

Approved unanimously

Telephone meeting adjourned 2305  
Two motions approved by email, Oct 28<sup>th</sup>  
(see attached)

Rob Williams  
Chair

October 30, 2014

Both motions approved by unanimously by email vote

RW

Email from chair to RMSC, October 28, 2014

All:

Attached is the document for approval.

One copy is for information shows the edits made to the decertification section.

The second copy is for approval.

The motion on the table from Sept 24<sup>th</sup> meeting (slightly longer than Mark stated at the meeting) is:

The Race Management Sub-Committee approves the attached document, "Sail Canada CRITERIA for RACE OFFICERS and COURSE CONDUCTORS", as the official Sail Canada Race Management Program and asks the Sail Canada TCC to approve this document for implementation on January 1, 2015. This motion includes the creation of the positions of Sail Canada Race Officer Emeritus, Sail Canada Assistant Mark Layer and Sail Canada Mark Layer.

Moved - Mark Searle

Second - Peter van Muyden

I would ask that each of you reply individually to me with a yay or nay.

If approved I would ask Peter to take to the next TCC meeting for their action.

(There may be typos left so if you see any let me know.)

There is another question we did not get to last night - Safety Officer - following the request from the TCC.

From the email discussion following Peter's email I think we were in agreement that we agree with the principal, but we also agree that Safety Officer should not be included in the ARO standard but should be stand alone. As we do for Marl Laying.

I would propose that

The RMSC approves the concept of a Sail Canada Safety Officer to be a stand alone standard to be included in the Race Management Program. Further the RMSC asks SC staff to enter negotiations with the authors for the use of the program material.

Since Irene and John were the fastest to respond to Peter's email I would ask if they would agree to move and second this.

If you are in agreement with this please advise - or if you think we need to discuss at a full meeting.

With your agreement I will include these two motions in the minute from last night.

I thank you all for your work on this - I think we have done an impressive job in improving and clarifying the Criteria.

Regards

Rob