



*Sailing to Win*  
*La voile pour la victoire*



*Sailing for Life*  
*La voile pour la vie*

Dear PCOC Instructors,

As previously communicated the new PCOC exams put in place by Transport Canada will take effect April 15<sup>th</sup> 2011. CYA received the new PCOC exams from Transport Canada on March 25<sup>th</sup> 2011. We are currently working with our partners to ensure that we deliver all the necessary information and materials to our instructors as quickly and efficiently as possible. Please review the information below regarding the new Transport Canada PCOC Exams.

### **The NEW Exams**

There will be 3 new unique exams each consisting of 50 questions. Exams will be valid for 6 months at which time 3 new unique exams will take effect. There are no youth exams. Along with the new exams there will be new application forms and test answer sheets. New exams will take effect April 15<sup>th</sup> 2011, at which time the currently used exams will no longer be valid. Instructors must cease the use of the current exams by 11:59pm, April 14<sup>th</sup>, 2011.

### **Knowledge Requirements**

The new exams cover 256 knowledge requirements which are broken into 10 domains. The 256 knowledge requirements reflect a reformatting of the original 149 learning items; the changes include additions, deletions and reformatting to clarify knowledge requirements. These knowledge requirements are covered in an addendum to the current CYA PCOC Manual. The addendum, which has been approved by Transport Canada, is to be used along with the current manual. This addendum will be provided to instructors electronically by Friday April 1<sup>st</sup>, it will also be available for order with student course materials through Tru Cash.

### **Boating Safety Course and Test Syllabus**

A course and test syllabus has been developed to accompany the CYA PCOC Boating Manual and addendum. The purpose of this syllabus is to facilitate the instruction of the 256 knowledge requirements using the current manual and addendum. The syllabus will be provided electronically to instructors along with the addendum.

### **Ordering Exams & Materials**

Exams & materials will still be ordered from Tru Cash or through the Rapid Order System. We will notify all PCOC Instructors once the exams are available for order. There may be a change to the pricing structure because of a requirement by Transport Canada to print all exams in colour. We will make every effort to minimize any increase to our prices.

### **Recalling Old Tests**

Along with the implementation of the new exams Transport Canada requires all old PCOC tests to be recalled. We will be providing you with additional details regarding this process in the next few weeks.

We are working hard to ensure that we can provide you with the updated exams, answer sheets, applications, and addendum as soon as possible. We understand the urgency and tight timeline of this matter and appreciate your patience and understanding.

***If you are no longer an active CYA PCOC Instructor and would like to be removed from this mailing list permanently please click the 'SafeUnsubscribe' link below.***