

BASIC INSTRUCTOR EVALUATOR

Prerequisites

The candidate must:

1. Be age 21 or older;
2. Be a current CYA Intermediate Cruising Instructor or a current CYA LTS Instructor Evaluator (LTS Black)/LTS Coach Learning Facilitator and CYA Basic Cruising or Basic Powerboat Instructor;
3. Achieve a minimum of 90% on suitable level written exams;
4. Demonstrate ability to boat and teach with a suitable level of seamanship;
5. Demonstrate characteristics worthy of being an IE;
6. Be able to evaluate and critique in a positive manner;
7. Demonstrate a willingness and commitment to promote and uphold the goals of the CYA LTC/P Standards and policies including those of the candidate's respective provincial sailing association;
8. Be recommended by a current Senior IE and the respective provincial sailing association;
9. Be accepted by the CYA LTC/P Committee.

Notes:

1. The number of IE's in each region is based on demand. Becoming an IE is a privilege, not a right.
2. Programming of IE Clinics is under the auspices of the CYA LTC/P Committee.
3. Upon successful completion of an initial CYA IE clinic, the IE Candidate must demonstrate the ability to organize, teach, and conduct a Basic Cruising/Power IDP under the auspices of current Senior IE. The Senior IE will be required to evaluate the Basic IE Candidate's performance and submit an evaluation to the PSA within seven (7) days of the completion of the IDP. This process must be completed within twelve months.

Certification Power

The Basic IE may be the co-conductor for any Instructor Development Program (IDP) so long as:

- the IE is certified to certify students at the instructor level to be certified; and
- the IE has taught a minimum of two (2) student level courses at that level.

The IE must be in attendance during all evaluation components of an IDP. IE's who have not personally observed a candidate cannot recommend that candidate for certification.

Instructors/IEs must register annually prior to teaching or awarding CYA certifications.

An Instructor/IE Candidate should possess all prerequisites prior to enrolling in a clinic, and must complete all the requirements for certification within four months of the last day of the IDP in which the Instructor Candidate participated.

Recertification is required for all instructor/IE levels within 36 months of the first calendar yearend following the last day of an initial certification, recertification or instructor development clinic as authorized by the CYA LTC/P Committee. During the three year period prior to recertification, the IE must have taught a combination of student and instructor standards or have done significant committee work recognized by the CYA LTC/P Committee.

Recertification is by application to the CYA as per Training Division Policy Manual or by attending an IDP to renew or upgrade Instructor/IE qualifications.